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October 6, 2021

**Via Electronic Mail & FedEx Overnight Delivery**

Ms. Connie Valenti, Board Secretary  
Berkeley Heights Zoning Board of Adjustment  
29 Park Avenue  
Berkeley Heights, NJ 07922

Re: 40 Russo Place - Block 1901, Lot 40  
Application No. 14-21

Dear Ms. Valenti:

As you are aware, this office represents 40 Russo Place, LLC in connection with the Preliminary and Final Site Plan with Conditional Use Variance application that was before the Zoning Board of Adjustment the Township of Berkeley Heights (the "Zoning Board") on August 26, 2021. At this time, our office would like to formally request that the applicant of this matter be amended to First Student, Inc., in place of 40 Russo Place, LLC. The Applicant is in receipt of the following letters and review memorandums prepared by various Township departments and the Board's professionals:

- Memorandum prepared by the Berkeley Heights Environmental Commission and dated July 26, 2021;
- Berkeley Heights Planning Review No. 1, dated August 2, 2021; and
- Zoning Review Letter, prepared by Neglia Engineering Associates and dated August 24, 2021.

On behalf of the Applicant, enclosed please find a response letter to the above-noted correspondence and the comments of the Board members at the August 26<sup>th</sup> hearing, prepared by Matrix New World Engineering, Land Surveying and Landscape Architecture, PC. Kindly distribute copies of this response letter to the relevant parties at your earliest convenience. If you should have any questions or need any further information from us, please do not hesitate to reach out.

Very truly yours,  
*Michael Oliveira* /s/  
Michael J. Oliveira  
Counsel

MJO:gac  
Enclosures  
c: Steven Warner, Esq., Zoning Board of Adjustment Attorney

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Keenan Hughes, AICP, PP, Zoning Board of Adjustment Planner

Thomas R. Solfaro, PE, CME, CPWM, Zoning Board of Adjustment Engineer

Michael Cline, First Group America, Senior Property Projects Manager

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