Township of Berkeley Heights  
Union County, New Jersey  
April 5, 2022

Adequate notice of this meeting has been provided by forwarding a copy to the Courier News, Star Ledger and posting on the Township website, at least forty-eight hours prior to the meeting, all in accordance with the Open Public Meetings Act. This meeting was contained on a list of meetings set by resolution dated January 4, 2022. This meeting will not substantially go past 10:30 p.m.

COUNCIL MEMBERS:
Gentiana Brahima
Manuel Couto – Vice President
Paul Donnelly
John Foster
Jeanne Kingsley - President
Jeff Varnerin
Angie Devanney- Mayor

AGENDA FOR PUBLIC MEETING

Meeting will be held IN-PERSON and livestreamed via Zoom.

To view the meeting via Zoom, use the link: http://zoom.us/s/3575747364
if you need to enter a meeting ID, it is: 357-574-7364.

I. CALL TO ORDER – 7:00 p.m.

II. ROLL CALL

III. FLAG SALUTE

IV. PROCLAMATION – Governor Livingston Hockey Team
   - Autism Awareness Month

V. CONFERENCE SESSION – 2022 Municipal Budget Presentation

VI. REGULAR AGENDA

VII. APPROVAL OF MINUTES – Public Meeting
   January 4, 2022, January 18, 2022, January 25, 2022, February 1, 2022
   February 9, 2022, February 15, 2022
VIII. INTRODUCTION OF ORDINANCES:
Public Hearing and Final Adoption scheduled for April 19, 2022

"AN ORDINANCE RESERVING CERTAIN PARKING SPACES AT THE BERKELEY HEIGHTS MUNICIPAL BUILDING FOR COMBAT WOUNDED/PURPLE HEART MILITARY VETERANS."

Public Hearing and Final Adoption scheduled for May 3, 2022

"CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)."

IX. INTRODUCTION OF 2022 MUNICIPAL BUDGET:

- Resolution authorizing the Approval of the 2022 Municipal Budget for introduction and establishing May 3, 2022, as date of public hearing and final adoption.

X. Public Hearing and Final Adoption of Ordinances Introduced on March 15, 2022:

Comments on ordinances up for final adoption are welcome during public hearing for each particular ordinance. Before making a comment, all speakers must identify their name and address. Each speaker shall be limited to 3 minutes.

Alternatively, you may submit written comments in advance of the meeting either via electronic mail (to: aminkoff@bhtwp.com) or by written letter (to: Township Clerk, 29 Park Avenue, Berkeley Heights, NJ 07922), including commenter’s full name and address, which must be received by the Township Clerk by 4:00 P.M. on the date of the public meeting.

1. An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, Amending Chapter 2.128 entitled “Personnel System” of Title 2 entitled “Administration and Personnel” of The Code of the Township of Berkeley Heights to Amend the Township’s Holidays. (EXPLANATORY STATEMENT: This Ordinance amends the Township Code on holidays to make Juneteenth a holiday).

2. An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, extending the effective period of Ordinance 4-2021, which authorizes restaurants to establish and operate approved temporary dining areas during the COVID-19 pandemic.

3. AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS.
XI. **HEARING ON AGENDA ITEMS ONLY- (3) minutes per resident**

Comments are welcome during the public comment period during this meeting on any agenda item. However, if an ordinance is listed for its own public hearing on the agenda, please hold your comments for that particular public hearing. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The (Mayor/Council President) will keep time. Please promptly yield on the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

Alternatively, written comments may also be submitted in lieu of verbal comments. You may submit written comments in advance of the meeting either via electronic mail (to: aminkoff@bhwp.com) or by written letter (to: Township Clerk, 29 Park Avenue, Berkeley Heights, NJ 07922), including commenter’s full name and address, which must be received by the Township Clerk by 4:00 P.M. on the date of the meeting.

XII. **NEW BUSINESS – RESOLUTIONS OFFICIAL ACTION WILL BE TAKEN ON THE FOLLOWING:**

1. Resolution approving Bill List dated April 5, 2022, in the amount of $1,185,388.69.

2. Resolution authorizing the application of the 2022 Rebuilding American Infrastructure with sustainability and Equity (Raise) grant program, in the amount of $25,000,000.00, with a 20% match from the township, for the “West Side Drainage Project.”


4. Resolution authorizing the Application of the 2022 New Jersey Department of Transportation Local aid Infrastructure Fund, in the amount of $2,087,125.80 to fund the drainage, curbing and repaving of certain section of Orchard Lane, Mercier Place and Old Farm Road.

5. Resolution authorizing amending the 2022 temporary appropriations.

6. Resolution authorizing the certification of compliance with the United States Equal Employment opportunity Commission’s.

7. Resolution amending the contract with FSD Enterprises LLC, for professional services for consulting services for wireless telecommunications, in an amount not to exceed $25,000.00.

8. Resolution authorizing Agreement with Chief of Police, Jason Massimino.

10. **CONSENT AGENDA** – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

   a. Resolution authorizing the release of cash performance bonds for work performed on Plainfield Avenue, to the Church of the Little Flower.

**XIII. TOWNSHIP COUNCIL REPORTS**
A. Gentiana Brahimaj  
B. Manuel Couto – Vice President  
C. Paul Donnelly  
D. John Foster  
E. Jeanne Kingsley – President  
F. Jeff Varnerin

**ADMINISTRATION REPORTS**
Mayor Devanney  
Township Administrator – Liza Viana

**XIV. CITIZENS HEARING - (3) minutes per resident**
Comments are welcome during the public comment period during this meeting on any matter over which the Township has jurisdiction. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The Mayor and/or Council will keep time. Please promptly yield the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

Alternatively, written comments may also be submitted in lieu of verbal comments. You may submit written comments in advance of the meeting either via electronic mail (to: aminkoff@bhtwp.com) or by written letter (to: Township Clerk, 29 Park Avenue, Berkeley Heights, NJ 07922), including commenter’s full name and address, which must be received by the Township Clerk by 4:00 P.M. on the date of the meeting.

**XV. EXECUTIVE SESSION –**

**XVI. ADJOURNMENT**

Ana Minkoff, Township Clerk
Proclamation
Township of Berkeley Heights

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by it; and,

WHEREAS, as more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 68 children nationally and 1 in 45 in New Jersey; and,

WHEREAS, while there is no cure for autism, it is well-documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives; and,

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Township of Berkeley Heights do hereby proclaim April 2022 as Autism Awareness Month and urge all employees and residents to become better educated about autism and create a better community for individuals with autism.

Approved this 5th day of April, 2022.

Angie D. Devanney, Mayor

Attest:

Ana P. Minkoff, Township Clerk
AN ORDINANCE RESERVING CERTAIN PARKING SPACES AT THE BERKELEY HEIGHTS MUNICIPAL BUILDING FOR COMBAT WOUNDED/PURPLE HEART MILITARY VETERANS

WHEREAS, Combat Wounded/Purple Heart military veterans have served the United States honorably and have made great sacrifices in doing so; and

WHEREAS, the Township of Berkeley Heights would like to honor Combat Wounded/Purple Heart military veterans by reserving certain parking spaces at the Municipal Building for their use;

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Berkeley Heights in the County of Union and State of New Jersey that the Township Code be amended as follows:

Section I. Creation of Chapter 10.48.110 titled “Combat Wounded/Purple Heart Veteran Parking”

A new Chapter 10.48.110 titled “Combat-Wounded/Purple Heart Veteran Parking” is hereby created as follows:

A. No person shall park a vehicle in a parking space/stall designated and established for Combat Wounded/Purple Heart veterans, unless they meet the requirements of Paragraph c of this subsection. A Combat Wounded/Purple Heart Parking space means an area of a public roadway or public parking lot designated for use by any Combat Wounded/Purple Heart awarded person as provided for and which is so marked by proper signage and roadway marking.

B. A combat wounded veteran is any person who served for any length of time in any military service branch, who experienced any level of hostility for any duration resulting from offensive, defensive, or friendly fire military action involving a real or perceived enemy in any foreign theater and suffers injury or disability from same. A Purple Heart Medal Designee is any member of the United States Military who has been awarded the Purple Heart Medal.

C. Two (2) parking spaces located at the Municipal Building shall be reserved as Combat Wounded/Purple Heart Parking spaces. The Administration shall designate said spaces with appropriate signage/roadway marking.

D. Any person, firm, association or corporation parking a motor vehicle in a restricted parking space without a special vehicle identification sticker or other proof of Combat Wounded/Purple Heart veteran status, including, but not limited to, any such vehicle identification card, license plate, or
sticker issued by the State, County, or other Municipality, in violation of any provision of this chapter or any amendment or supplement thereto shall be liable to a fine of two hundred fifty-three dollars ($253.00) for the first offense and for subsequent offenses, a fine of at least two hundred fifty-three dollars ($253.00) and up to ninety (90) days community service on such terms and in such form as the municipal court shall deem appropriate, or any combination thereof.

E. Any person applying for the aforementioned sticker shall present such documents as required by the Township Clerk to establish that the individual is a Combat Wounded Veteran and/or has been awarded the Purple Heart. In addition, any applicant must have been honorably discharged from the United States Military. The Township Clerk’s Office shall have up to seven (7) days to review and determine if the applicant qualifies as a Combat Wounded Veteran/Purple Heart Designee.

Section II. Severability:

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section III. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

INTRODUCED the ______ day of ______________________, 2022.

ADOPTED the ______ day of ______________________, 2022.

By: ______________________
    Angie Devanney, Mayor

ATTEST:

________________________
Ana Minkoff, Township Clerk
NOTICE OF
INTRODUCTION

Ordinance -2022

AN ORDINANCE RESERVING CERTAIN PARKING SPACES AT THE BERKELEY HEIGHTS MUNICIPAL BUILDING FOR COMBAT WOUNDED/PURPLE HEART MILITARY VETERANS

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, do hereby certify that the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, on April 5, 2022 and that said Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on April 19, 2022 at 7:00 p.m. or as soon thereafter, as practical, same can be considered, at the Municipal Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. During the week prior to and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s office in said Municipal Building, to the members of the general public who shall request the same.

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
Ordinance 2022-

CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the
preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless
authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to
certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by
ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5%
percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Berkeley Heights in the County of Union
finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year’s
final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 1.00% increase in the budget for
said year, amounting to $160,366.06 in excess of the increase in final appropriations otherwise permitted
by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove
that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in
either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of
Berkeley Heights, in the County of Union, a majority of the full authorized membership of this governing
body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township
of Berkeley Heights shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by
3.50%, amounting to $561,281.21 and that the CY 2022 municipal budget for the Township of Berkeley
Heights be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not
appropriated as part of the final budget shall be retained as an exception to final appropriation in either of
the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed
with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the
recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCED: April 5, 2022
PUBLIC HEARING: May 3, 2022

ATTEST:                                                  By:

Ana Minkoff, Township Clerk                                Angie Devanney, Mayor
NOTICE OF
INTRODUCTION

Ordinance -2022

CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, do hereby certify that
the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the
Township of Berkeley Heights, County of Union and State of New Jersey, on April 5, 2022 and that said
Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on May
3, 2022 at 7:00 p.m. or as soon thereafter, as practical, same can be considered, at the Municipal
Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or
affected thereby will be given an opportunity to be heard concerning the same. During the week prior to
and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s
office in said Municipal Building, to the members of the general public who shall request the same.

Ana Minkoff
Township Clerk
EXPLANATORY STATEMENT: This Ordinance amends the Township Code on holidays to make Juneteenth a holiday.

TOWNSHIP OF BERKELEY HEIGHTS, UNION COUNTY

ORDINANCE No. __ __ __ __


WHEREAS, the Mayor and the Township Council of the Township of Berkeley Heights find it to be in the best interests of the Township and its citizens to designate Juneteenth as a holiday.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Berkeley Heights, New Jersey, as follows:

Section 1. Title 10 of The Code of the Township of Berkeley Heights ("Administration and Personnel") is hereby amended at Section 2.128.100 ("Holidays") at paragraph A only, to read as follows: [New language **bold and underlined;** deleted language **stricken through**]

2.128.100 – Holidays.

A. Full-time township employees receive pay for the following holidays not worked: New Year's Day, Lincoln's Birthday, Washington's Birthday, Good Friday, Memorial Day, **Juneteenth**, Independence Day, Labor Day, Columbus Day, Martin Luther King’s Birthday, Veterans Day, Thanksgiving Day, the day after Thanksgiving Day, one-half day Christmas Eve and Christmas Day. Lincoln's Birthday shall be a floating holiday.

........................................................

Section 2. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 3. This Ordinance is not meant to repeal any provisions of the Code or any other ordinance other than those designated herein, and all ordinances or portions of ordinances which are inconsistent or in conflict with the provisions of this Ordinance are repealed only to the extent of such inconsistency or conflict.
Section 4. This Ordinance shall be presented to the Mayor for her approval and signature, which approval shall be granted or denied within ten days of receipt of same, pursuant to N.J.S.A. 40:69A-149.7. If the Mayor fails to return this Ordinance with either her approval or objection to same within ten days after it has been presented to her, then this Ordinance shall be deemed approved.

Section 5. This Ordinance shall take effect upon passage and publication according to law.

INTRODUCED the ______ day of __________________, 2022.

ADOPTED the ______ day of __________________, 2022.

By: ____________________________

Angie Devanney, Mayor

ATTEST:

__________

Ana Minkoff, Township Clerk
NOTICE OF INTRODUCTION

Ordinance -2022


I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, do hereby certify that the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, on March 15, 2022 and that said Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on April 5, 2022 at 7:00 p.m. or as soon thereafter, as practical, same can be considered, at the Municipal Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. During the week prior to and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s office in said Municipal Building, to the members of the general public who shall request the same.

Ana Minkoff
Township Clerk

<table>
<thead>
<tr>
<th>ROLL CALL</th>
<th>AYE</th>
<th>NAY</th>
<th>ABSTAIN</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRAHIMAJ</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COUTO</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DONNELLY</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FOSTER</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KINGSLEY</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VARNERIN</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TIE:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MAYOR DEVANNEY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

NOTICE OF FINAL ADOPTION

Ordinance -2022


I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby certify that the above-entitled Ordinance was adopted on final Passage by the Township Council of the Township of Berkeley Heights at its meeting held on April 5, 2022.

Ana Minkoff,
Township Clerk
Township of Berkeley Heights
EXPLANATORY STATEMENT: This Ordinance extends the effective period of Ordinance 8-2020, Ordinance 25-2020, and Ordinance 4-2021 which authorizes restaurants to establish and operate approved temporary dining areas during the COVID-19 pandemic.

TOWNSHIP OF BERKELEY HEIGHTS
ORDINANCE NO. 2022-__

An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, extending the effective period of Ordinance 4-2021, which authorizes restaurants to establish and operate approved temporary dining areas during the COVID-19 pandemic.

WHEREAS, consistent with directives and guidance from the Governor’s Office and Centers for Disease Control and Prevention (CDC) regarding restaurant operations during the COVID-19 pandemic, the Township Council for the Township of Berkeley Heights (“Township”) adopted Ordinance 8-2020-on June 9, 2020, permitting restaurants to seek approval to establish and operate temporary outdoor dining areas and Ordinance 25-2020 and Ordinance 4-2021 extending the effective period; and

WHEREAS, following the adoption of Ordinance 8-2020, and Ordinance 25-2020, and Ordinance 4-2021, the Township has worked with restaurants with respect to the establishment and operation of temporary outdoor dining areas during the COVID-19 pandemic, in order to ensure that all such dining areas are operated safely and in accordance with all applicable rules, directives, and guidance; and

WHEREAS, although the effective period of Ordinance 4-2021 expired on December 1, 2021, the Township Council believes that it would be in the best interest of the Township to extend the effective period through December 1, 2022.

NOW, THEREFORE, BE IT ORDAINED by the Township Council for the Township of Berkeley Heights as follows:

SECTION I – AMENDMENT

Ordinance 4-2021, adopted on April 6, 2021 is hereby amended only at Section XIII (Expiration Date) to delete the expiration date of “on December 1, 2021” and replace it with “on December 1, 2022”.

SECTION II – REPEAL

This Ordinance is not meant to repeal any provisions of the Code, and all ordinances, portions of ordinances and provisions of the Township Code which are inconsistent or in conflict with the provisions of this Ordinance are temporarily suspended only for the purpose and duration set forth in this Ordinance and only to the extent of such inconsistency or conflict.

SECTION III – SEVERABILITY

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction,
such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION IV – PRESENTATION

This Ordinance shall be presented for the Mayor’s approval and signature, which approval shall be granted or denied within ten days of receipt of same, pursuant to N.J.S.A. 40:69A-149.7. If the Mayor fails to return this Ordinance with either an approval or objection to same within ten days after presentation, then this Ordinance shall be deemed approved.

SECTION V - EFFECTIVE DATE

This Ordinance shall take effect upon passage and publication according to law.

INTRODUCED the _____ day of ______________________, 2022.

ADOPTED the _____ day of ______________________, 2022.

By: ___________________________
   Angie Devanney, Mayor

ATTEST:

______________________________
Ana Minkoff, Township Clerk
NOTICE OF
INTRODUCTION

Ordinance -2022

“An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, extending the effective period of Ordinance 4-2021, which authorizes restaurants to establish and operate approved temporary dining areas during the COVID-19 pandemic.”

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, do hereby certify that the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, on **March 15, 2022** and that said Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on **April 5, 2022** at **7:00** p.m. or as soon thereafter, as practical, same can be considered, at the Municipal Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. During the week prior to and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s office in said Municipal Building, to the members of the general public who shall request the same.

Ana Minkoff
Township Clerk

<table>
<thead>
<tr>
<th>ROLL CALL</th>
<th>AYE</th>
<th>NAY</th>
<th>ABSTAIN</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRAHIMAJ</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COUTO</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DONNELLY</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FOSTER</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KINGSLEY</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VARNERIN</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TIE:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAYOR DEVANNEY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

NOTICE OF FINAL ADOPTION

Ordinance -2022

“An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, extending the effective period of Ordinance 4-2021, which authorizes restaurants to establish and operate approved temporary dining areas during the COVID-19 pandemic.”

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby certify that the above-entitled Ordinance was adopted on final Passage by the Township Council of the Township of Berkeley Heights at its meeting held on April 5, 2022.

Ana Minkoff,
Township Clerk
Township of Berkeley Heights
Explanation: This Ordinance amends the Township’s current Salary Ordinance (Ordinance to update and add the salary ranges for the various positions.

AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS

BE IT ORDAINED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, pursuant to N.J.S.A. 40A:5-19 and N.J.S.A. 40A:9-10, that the Township’s Salary Ordinance be amended as follows: [New language **bold and underlined**, and deleted language in double strikethrough.]

SECTION 1.

The annual salaries and wages of the elected and appointed officials of the Township and certain non-union Township employees in the various municipal departments of the Township of Berkeley Heights shall be fixed from time to time by the Township Council by Resolution and, except as provided herein shall not be less than the minimum amounts nor more than the maximum amounts hereinafter set forth for each position.

<table>
<thead>
<tr>
<th>DEPARTMENT/POSITION</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATIVE &amp; EXECUTIVE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor</td>
<td>1,00</td>
<td>4,000.00</td>
</tr>
<tr>
<td>Council Members</td>
<td>1,00</td>
<td>3,500.00</td>
</tr>
<tr>
<td>Township Administrator</td>
<td>60,000.00</td>
<td>147,000.00</td>
</tr>
<tr>
<td>Executive Assistant</td>
<td>25,000.00</td>
<td>72,000.00</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>25,000.00</td>
<td>48,700.00</td>
</tr>
<tr>
<td>Township Clerk</td>
<td>50,000.00</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Acting Township Clerk</td>
<td>35,000.00</td>
<td>63,000.00</td>
</tr>
<tr>
<td>Deputy Township Clerk</td>
<td>25,000.00</td>
<td>61,000.00</td>
</tr>
<tr>
<td><strong>FINANCE DEPARTMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treasurer/Chief Financial Officer</td>
<td>60,000.00</td>
<td>136,000.00</td>
</tr>
<tr>
<td>Assistant Finance Officer</td>
<td>40,000.00</td>
<td>65,000.00</td>
</tr>
<tr>
<td>Tax Assessor</td>
<td>20,000.00</td>
<td>54,000.00</td>
</tr>
<tr>
<td><strong>Tax Assessor Clerk</strong></td>
<td><strong>40,000.00</strong></td>
<td><strong>60,000.00</strong></td>
</tr>
<tr>
<td>Tax Collector</td>
<td>20,000.00</td>
<td>81,000.00</td>
</tr>
<tr>
<td><strong>MUNICIPAL COURT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Judge</td>
<td>10,000.00</td>
<td>35,700.00</td>
</tr>
<tr>
<td>Municipal Prosecutor</td>
<td>10,000.00</td>
<td>20,400.00</td>
</tr>
<tr>
<td>Public Defender</td>
<td>3,000.00</td>
<td>10,200.00</td>
</tr>
<tr>
<td>Board of Adjustment Attorney</td>
<td>2,000.00</td>
<td>5,100.00-7,500.00</td>
</tr>
</tbody>
</table>
### PUBLIC WORKS/ENGINEERING

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Township Engineer/ Director of Public Works</td>
<td>45,000.00</td>
<td>121,000.00</td>
</tr>
<tr>
<td>Director of Public Works</td>
<td>45,000.00</td>
<td>98,000.00</td>
</tr>
<tr>
<td>Asst. Dir. Of Public Works</td>
<td>45,000.00</td>
<td>93,000.00</td>
</tr>
</tbody>
</table>

### DPW/Sewer/Board of Health

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td>40,000.00</td>
<td>60,000.00</td>
</tr>
<tr>
<td>Engineering/Zoning Administrative Assistant</td>
<td>40,000.00</td>
<td>60,000.00</td>
</tr>
<tr>
<td>Construction/Zoning Administrative Assistant</td>
<td>40,000.00</td>
<td>60,000.00</td>
</tr>
<tr>
<td>Zoning Official (Tree Inspector &amp; Code Review Officer)</td>
<td>30,000.00</td>
<td>83,000.00</td>
</tr>
<tr>
<td>Assistant Zoning Official</td>
<td>15,000.00</td>
<td>40,000.00</td>
</tr>
<tr>
<td>Construction Official</td>
<td>60,000.00</td>
<td>102,000.00</td>
</tr>
</tbody>
</table>

### Technical Assistant to the Construction Official (TACO)

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>TACO Administrative</td>
<td>40,000.00</td>
<td>60,000.00</td>
</tr>
</tbody>
</table>

### Land Use Administrator

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Use Administrator</td>
<td>50,000.00</td>
<td>70,000.00</td>
</tr>
</tbody>
</table>

### FIRE

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Official</td>
<td>1.00</td>
<td>15,500.00</td>
</tr>
</tbody>
</table>

### SEWER PLANT

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Wastewater Management</td>
<td>85,000.00</td>
<td>137,000.00</td>
</tr>
<tr>
<td>Acting Director of Wastewater Management</td>
<td>50,000.00</td>
<td>85,000.00</td>
</tr>
</tbody>
</table>

### RECREATION

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Recreation</td>
<td>60,000.00</td>
<td>110,000.00</td>
</tr>
<tr>
<td>Associate Director of Recreation</td>
<td>30,000.00</td>
<td>80,000.00</td>
</tr>
</tbody>
</table>

### POLICE DEPARTMENT

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary 1</th>
<th>Salary 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief</td>
<td>90,000.00</td>
<td>192,000.00</td>
</tr>
<tr>
<td>Police Administrative Assistant Secretary</td>
<td>28,000.00</td>
<td>65,000.00</td>
</tr>
<tr>
<td>Confidential Assistant Secretary</td>
<td>28,000.00</td>
<td>71,000.00</td>
</tr>
<tr>
<td>Firearms/Records Administrator</td>
<td>40,000.00</td>
<td>71,000.00</td>
</tr>
<tr>
<td>Records Clerk</td>
<td>40,000.00</td>
<td>65,000.00</td>
</tr>
<tr>
<td>Special Police (per hour)</td>
<td>8.44</td>
<td>13.00</td>
</tr>
<tr>
<td>Special Police Matrons (per hour)</td>
<td>8.44</td>
<td>13.00</td>
</tr>
<tr>
<td>Crossing Guards (per hour)</td>
<td>8.44</td>
<td>13.00</td>
</tr>
</tbody>
</table>
EMERGENCY MANAGEMENT
Emergency Management Coordinator 500.00 10,000.00
Assistant Emergency Management Coordinator 500.00 7,500.00

HOURLY EMPLOYEES
Level 1 – Seasonal (per hour) 8.44 13.00 18.00 20.00
Level 2 – Casual 40.00 13.00 30.00 50.00
Level 3 – Casual w/License* 20.00 55.00 65.00
Level 4 – Part Time w/License* 20.00 45.00
*This includes all subcode officials

SECTION 2.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3.

All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4.

The provisions of this Ordinance shall be effective according to law.

Introduced: ___________________________________________________________________

Adopted: ___________________________________________________________________

_______________________________________________________________________________
Angie Devanney
Mayor

ATTEST:

_______________________________________________________________________________
Ana Minkoff
Township Clerk
NOTICE OF
INTRODUCTION

Ordinance -2022

"AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS"

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, do hereby certify that the foregoing Ordinance was introduced on First Reading at a meeting of the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, on March 15, 2022 and that said Ordinance shall be submitted for consideration and final passage at the Public Hearing to be held on April 5, 2022 at 7:00 p.m. or as soon thereafter, as practical, same can be considered, at the Municipal Building, 29 Park Avenue, Berkeley Heights, NJ, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. During the week prior to and up to the time of Public Hearing, copies of said Ordinance will be available in the Municipal Clerk’s office in said Municipal Building, to the members of the general public who shall request the same.

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

NOTICE OF FINAL ADOPTION

Ordinance    -2022

“AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM RATE OF SALARY AND COMPENSATION OF ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS”

I, Ana Minkoff, Township Clerk of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby certify that the above-entitled Ordinance was adopted on final Passage by the Township Council of the Township of Berkeley Heights at its meeting held on April 5, 2022.

Ana Minkoff,
Township Clerk
Township of Berkeley Heights
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

BE AND IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, authorizes and directs the Township Treasurer to make payment of vouchers listed on the Bill List dated 04/05/2022, in the amount of $1,185,388.69 such vouchers having been received by the Township Council, having been satisfied that appropriate procedure has been followed in the processing of said vouchers.

APPROVED this 5th day of April, 2022.

ATTEST:

___________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE APPLICATION OF THE 2022
REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY
AND EQUITY (RAISE) GRANT PROGRAM

WHEREAS, the governing body of the Township of Berkeley Heights, County of
Union, desires to further the public interest by obtaining a grant from the United States
Department of Transportation in the amount of $25,000,000.00, with a 20% match from
the Township, to fund the “West Side Drainage Project” and related drainage and
infrastructure projects.

WHEREAS the $25,000,000.00 funding request is part of the Local and Regional
Project Assistance Program in the Infrastructure Investment and Jobs Act of 2021
(“Bipartisan Infrastructure Law” (BIL) through the United State government, which
awards funds for projects based on safety, environmental sustainability, quality of life,
mobility and community connectivity, and other factors.

WHEREAS the $25,000,000.00, with a 20% match from the Township, will be used to
help fund the improve existing drainage and infrastructure conditions mentioned above;

WHEREAS specifically, it will help fund “Step 2,” “Step 3” and subsequent steps
outlined in the 2021 West Side Drainage Study, which includes work such as: securing of
temporary easements from private property owners for the construction of improved
drainage systems and/or stream improvements, as well as permanent easements for future
inspection, maintenance, and repairs of the new infrastructure, submission of permits to
relevant agencies; submitting permitting application and supporting documents to State
and County agencies for review and approval and construction of the new drainage
system in this area.

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township
of Berkeley Heights does hereby authorize the Township Administrator and Township
Engineer to a) make application for such a grant, to b) execute any amendments thereto,
and to c) expend the funds pursuant to the fully executed grant agreement.

BE IT FURTHER RESOLVED that the Township Engineer, Administrator and Mayor
are hereby authorized to sign the grant agreement on behalf of the Township of Berkeley
Heights and that their signature constitutes acceptance of the terms and conditions of the
grant agreement and approves the execution of the grant agreement.

APPROVED this 5th day of April 2022.

ATTEST:

Ana Minkoff, Township Clerk
Agenda Item No.: 

TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights ("Township") entered into a labor agreement with Teamsters Local Union 469 Department of Public Works titled "Agreement Between the Township of Berkeley Heights and Teamsters Local Union 469 Department of Public Works, January 1, 2019-December 31, 2023"; and

WHEREAS, it has been determined that a side letter agreement is appropriate to address compensatory time off; and

WHEREAS, the "Side Letter Agreement – Compensatory Time Off", a copy of which is attached hereto, has been reviewed by Labor Counsel and recommended to the Administration and Council; and

WHEREAS, it is the interests of the residents of the Township to have compensatory time off addressed by side letter agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, that the Township Administrator is hereby authorized to execute the side letter agreement referenced herein; and

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 5th day of April, 2022.

ATTEST:

Ana Minkoff
Township Clerk
SIDE LETTER OF AGREEMENT 1
COMPENSATORY TIME OFF
Teamsters Local Union No. 469
Department of Public Works

Negotiations unit members shall be permitted to accumulate compensatory time off as follows:

1. Where overtime is worked, an employee may elect, at his or her option, to take compensatory time off in lieu of overtime pay at the same rate (i.e. if an employee works two (2) hours of overtime, that employee may elect to accrue three (3) hours of compensatory time off in lieu of overtime pay; alternatively if an employee works two (2) hours of double time, that employee may elect to accrue four (4) hours of compensatory time off in lieu of double time pay).

2. Employees seeking to accrue compensatory time off in lieu of overtime must submit a written request to the DPW Supervisor, or his or her designee, in advance of the overtime assignment.

3. In order to use accrued compensatory time off, employees must submit a written request to the DPW Supervisor, or his or her designee, at least twenty-four (24) hours prior to the time the employee is requesting off. Attempts should be made to take the comp-time in either four (4) or eight (8) hour increments.

4. Employees may accumulate up to eighty (80) hours of compensatory time off. Once an employee has banked eight (80) hours of compensatory time off, he or she will no longer be permitted to accrue additional compensatory time off, and will be paid overtime until his or her compensatory time bank falls below eighty (80) hours.

5. If all employees of the Department of Public Works agree, the Foreman may request that the eighty-(80) hour limit be temporarily lifted. Said request will be made to the Township Administrator. The Administrator shall consult with the DPW Supervisor, or his or her designee, prior to rendering his or her decision on the request. The decision of the Administrator regarding the 80-hour limit shall not be grievable.

6. Employees should make every effort to utilize compensatory time off in the year in which it was earned. However, in the event an employee cannot utilize his or her compensatory time off in the year in which it was accrued, then the employee may elect to receive pay for the unused portion at the rate in effect at the time of payment.

7. Nothing shall preclude the Township from paying for all or any portion of an employee’s compensatory time bank. The Township reserves the right to pay for any and all accrued compensatory time off at any time.
8. Upon the expiration of this Agreement, during subsequent negotiations, and until a new agreement is executed, all of the terms and conditions of this Agreement shall remain in effect.

For the Union
Dated:

For the Township
Dated:
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING THE APPLICATION OF THE 2022 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID INFRASTRUCTURE FUND

WHEREAS, the governing body of the Township of Berkeley Heights, County of Union, desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of up to $2,087,125.80 to fund the following project: drainage, curbing and repaving of certain sections of Orchard Lane, Mercier Place and Old Farm Road.

WHEREAS the $2,087,125.80 funding request is part of the Local Aid Infrastructure Fund (LAIF) through the State of New Jersey and will be used to improve existing road and drainage conditions in the area mentioned above.

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Berkeley Heights does hereby authorize the Township Engineer to a) make application for such a grant, to b) execute any amendments thereto, and to c) expend the funds pursuant to the fully executed grant agreement.

BE IT FURTHER RESOLVED that the Township Engineer, Administrator and Mayor are hereby authorized to sign the grant agreement on behalf of the Township of Berkeley Heights and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

APPROVED this 5th day of April 2022.

ATTEST:

Ana Minkoff
Township Clerk
A RESOLUTION AMENDING THE 2022 TEMPORARY APPROPRIATIONS

WHEREAS, the governing body previously adopted a resolution authorizing temporary appropriations for 2022 in accordance with N.J.S.A. 40A:4-19; and

WHEREAS, the governing body now wishes to amend certain temporary appropriations for the 2022 and to make new appropriations to provide for the period between the adoption of the budget.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERKELEY HEIGHTS, COUNTY OF UNION, NEW JERSEY, that the following amendments to the 2022 temporary appropriations be adopted.

<table>
<thead>
<tr>
<th>Current Fund</th>
<th>Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council S&amp;W</td>
<td>$5,000</td>
</tr>
<tr>
<td>Municipal Clerk S&amp;W</td>
<td>$20,000</td>
</tr>
<tr>
<td>Tax Collection O/E</td>
<td>$1,000</td>
</tr>
<tr>
<td>Tax Assessment S&amp;W</td>
<td>$10,000</td>
</tr>
<tr>
<td>Fire Hydrant Services O/E</td>
<td>$30,000</td>
</tr>
<tr>
<td>Uniform Construction Code S&amp;W</td>
<td>$40,000</td>
</tr>
<tr>
<td>Employee Insurance</td>
<td>$500,000</td>
</tr>
<tr>
<td>Police S&amp;W</td>
<td>$400,000</td>
</tr>
<tr>
<td>Crossing Guards S&amp;W</td>
<td>$20,000</td>
</tr>
<tr>
<td>Fire Department O/E</td>
<td>$20,000</td>
</tr>
<tr>
<td>Fire Prevention S&amp;W</td>
<td>$5,000</td>
</tr>
<tr>
<td>Fire Prevention O/E</td>
<td>$2,000</td>
</tr>
<tr>
<td>Public Defender S&amp;W</td>
<td>$1,000</td>
</tr>
<tr>
<td>Municipal Prosecutor S&amp;W</td>
<td>$2,000</td>
</tr>
<tr>
<td>Streets &amp; Roads S&amp;W</td>
<td>$100,000</td>
</tr>
<tr>
<td>Streets &amp; Roads O/E</td>
<td>$20,000</td>
</tr>
<tr>
<td>Vehicle Maintenance S&amp;W</td>
<td>$40,000</td>
</tr>
<tr>
<td>Vehicle Maintenance O/E</td>
<td>$25,000</td>
</tr>
<tr>
<td>Solid Waste O/E</td>
<td>$50,000</td>
</tr>
<tr>
<td>Buildings &amp; Grounds O/E</td>
<td>$30,000</td>
</tr>
<tr>
<td>Recreation O/E</td>
<td>$10,000</td>
</tr>
<tr>
<td>Library S&amp;W</td>
<td>$105,000</td>
</tr>
<tr>
<td>Library O/E</td>
<td>$75,000</td>
</tr>
<tr>
<td>Sewer S&amp;W</td>
<td>$50,000</td>
</tr>
<tr>
<td>Sewer O/E</td>
<td>$100,000</td>
</tr>
<tr>
<td>Telephone</td>
<td>$20,000</td>
</tr>
<tr>
<td>Item</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Electricity</td>
<td>$30,000</td>
</tr>
<tr>
<td>Gasoline</td>
<td>$50,000</td>
</tr>
<tr>
<td>DCRP</td>
<td>$2,500</td>
</tr>
<tr>
<td>Social Security</td>
<td>$100,000</td>
</tr>
<tr>
<td>Share Service – New Providence Court</td>
<td>$20,000</td>
</tr>
<tr>
<td>Share Service – UC DPW Manager</td>
<td>$5,500</td>
</tr>
<tr>
<td>Share Service – Boro of Madison IT</td>
<td>$5,000</td>
</tr>
<tr>
<td>Share Service – Bd of Ed Vehicle Maintenance</td>
<td>$5,000</td>
</tr>
<tr>
<td>Share Service – Police Dispatch 911</td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,939,000</strong></td>
</tr>
</tbody>
</table>

**APPROVED this 5th day of April, 2022.**

**ATTEST:**

__________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RESOLUTION

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing
body of each municipality and county to certify that their local unit’s hiring practices comply
with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance
on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title
before submitting its approved annual budget to the Division of Local Government Services in
the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with
the contents of the above-referenced enforcement guidance and with their local unit’s hiring
practices as they pertain to the consideration of an individual’s criminal history, as evidenced
by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the
Township of Berkeley Heights, hereby states that it has complied with N.J.S.A. 40A:4-5, as
amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with
the above-referenced enforcement guidance and hereby directs the Clerk to cause to be
maintained and available for inspection a certified copy of this resolution and the required
affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON APRIL 5, 2022.

Ana Minkoff, Township Clerk
GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF Union

We, members of the governing body of the Township of Berkeley Heights being duly sworn according
to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Township of Berkeley Heights, in the
   county of Union;

2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United
   States Equal Employment Opportunity Commission’s “Enforcement Guidance on the
   Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of

3. We are familiar with the local unit’s hiring practices as they pertain to the consideration of an
   individual’s criminal history;

4. We certify that the local unit’s hiring practices comply with the above-referenced enforcement
guidance.

(L.S.) (L.S.)
(L.S.) (L.S.)
(L.S.) (L.S.)
(L.S.) (L.S.)
(L.S.) (L.S.)

Sworn to and subscribed before me this
    day of ________________________
Notary Public of New Jersey

Ana Minkoff, Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth
the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its
approved budget to the Division of Local Government Services. The executed certificate and the
adopted resolution must be kept on file and available for inspection.
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights desires to further engage the services of professional consulting firm, FSD Enterprises, LLC, for the purposes of providing wireless telecommunications consulting services for the Township; and

WHEREAS, in addition to the previously authorized telecommunication services to be provided by FSD, (Resolution #65-2022) the Township would like them to provide an additional service, which includes preparation of a comprehensive report outlining all municipally owned wireless communication sites, leases on those sites and verify payments are accurate and up to date;

WHEREAS, FSD shall also seek to ensure all files are up to date and all necessary documents are on file;

WHEREAS, this additional service will cost the Township $3,000.

WHEREAS, the Township Council has determined that FSD Enterprises, LLC is qualified to provide the services desired; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby authorizes the amended professional services agreement with FSD Enterprises, LLC, for consulting services for wireless telecommunications.

BE IT FURTHER RESOLVED that the appropriate municipal officials shall execute the professional services agreement with FSD Enterprises, LLC.

BE IT FURTHER RESOLVED that the Township Treasurer is authorized to process payment to FSD Enterprises, LLC pursuant to the professional services agreement upon receipt of properly completed vouchers.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to FSD Enterprises, LLC, the Township Administrator, the Township Treasurer.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 5th day of April 2022.

ATTEST:

Ana Minkoff
Township Clerk
**Certification of Availability of Funds**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with FSD Enterprises, in an amount not to exceed from the following account, $25,000 from # 2-01-20-701-028, subject to the budget approval.

Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, Township of Berkeley Heights ("Township") wishes to enter into an agreement with the Chief of Police, Jason Massimino ("Chief") governing certain terms and conditions of the Chief’s employment with the Township (the “Agreement”); and

WHEREAS, the Township and the Chief agree to the terms of the Agreement for the period from February 2, 2021 through December 31, 2026,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights as follows:

1. The above recitals are incorporated herein.

2. The Agreement is hereby authorized as set forth in the attached form of Agreement.

3. The Mayor and Township Clerk are hereby authorized to, respectively, execute and attest to the Agreement in substantially the same form as is attached hereto.

4. This Resolution shall take effect immediately.

APPROVED this 5th day of April, 2022

ATTEST:

Ana Minkoff
Township Clerk
PREAMBLE

THIS AGREEMENT by and between the TOWNSHIP OF BERKELEY HEIGHTS, a municipal corporation of the State of New Jersey (hereinafter referred to as the “Township”) and Jason Massimino (hereinafter referred to as the “Chief”) shall be for the period February 2, 2021 through December 31, 2026.

ARTICLE 1
INTERPRETATION

It is the intention of the parties that this Agreement be construed in accordance with the rules and regulations, laws, and the Statutes of the State of New Jersey as well as the ordinances of the Township, as they pertain to this Agreement upon execution and the terms herein.

ARTICLE 2
POSITION OF EMPLOYMENT AND JOB DUTIES

The Township shall employ the Chief as Chief of Police of its Police Department. The Chief’s duties and rights are generally set forth in N.J.S.A. 40A:14-118. The Chief shall be required to report to the Mayor as the Appropriate Authority concerning the administration of the Police Department.

ARTICLE 3
WORK SCHEDULE

The Chief’s regular work week shall consist of a minimum of 40 hours, inclusive of any contractual leave time. It is acknowledged that as an exempt managerial executive the work schedule of the Police Chief covered by this Agreement may require him to work more than 40 hours per week. The Chief shall not be eligible for additional compensation, such as overtime or compensatory time, for time worked more than forty
hours in a week. As a managerial executive, the Chief shall have the discretion to set his work hours as needed.

ARTICLE 4
EDUCATION & PROFESSIONAL ASSOCIATIONS

The Chief may take courses that are related to his employment. The Township will reimburse him for the cost of such course(s) and required materials upon submission of proof of a passing grade and evidence of completion of such course. The Township will further satisfy payment for membership dues associated to the Chief such as but not limited to Union County Police Chiefs association and New Jersey State Association Chiefs of Police. Courses can be undergraduate, graduate or otherwise. Reimbursement shall not exceed the per credit cost at the most comparable school (undergraduate, graduate, or professional) at Rutgers, The State University.

When the Township, State, or other laws, rules, or regulations mandate that the Chief attend a job-related course or schooling, (i.e., maintenance of certificate, etc.) all allowable expenses will be borne by the Township after completion of the course and receipt by the Township of applicable receipts.

The Township shall pay for membership up to two professional associations for the Chief. The Chief shall be allowed to attend without loss of pay the meetings and conventions of these associations.

ARTICLE 5
HEALTH INSURANCE

A. The Township shall provide the same comprehensive medical and health insurance, including medical, prescription, dental and vision benefits, to the Chief and his eligible dependents that is provided to members of the PBA Local 144 negotiations unit.
in the contract between PBA Local 144 and the Township as of the effective date of this Agreement ("PBA Contract"). This shall include the same co-pays and deductibles and premium sharing rates that PBA unit members pay. The Chief shall also receive any other insurance benefits that are provided to PBA Local 144-unit members in the PBA Contract.

B. **HEALTH INSURANCE UPON RETIREMENT**

1. If the Chief retires after twenty-five (25) years of service in the Police and Fireman’s Retirement System ("PFRS") and fifteen (15) years of service with the Township or is granted a Disability Retirement Pension from the PFRS, he and his eligible dependents shall retain and enjoy all medical, health, prescription, dental and vision benefits that he was receiving as of his last day of employment. The Township may change carriers regarding the benefits provided to the Chief and his eligible dependents provided the succeeding plan(s) is/are equal to or better than the prior plan(s). A plan that increases out-of-pocket expenses incurred by the Chief (such as office visit co-pays, deductibles, prescription co-pays, etc.) shall not be considered equal to.

2. The Chief’s surviving spouse and dependents shall continue to receive benefits from the Township subject to the premium sharing requirements herein. The surviving spouse shall cease receiving benefits from the Township upon remarriage. Surviving eligible dependents shall cease receiving benefits from the Township upon emancipation.

3. The Chief’s will contribute 8% of his annual pension benefit toward his health insurance coverage in retirement if he is enrolled in a family plan and 5% of his annual pension benefit if enrolled in single coverage in retirement.
4. To the extent there are increases in healthcare costs for the Township that do not exceed 5% in any given year, such increase shall be paid entirely by the Township. If the increase exceeds 5% in any given year, the cost exceeding 5% shall be shared equally among the Township retirees with family plans and retirees with single coverage.

5. Upon becoming Medicare eligible, the Township’s plan shall become secondary. The Township shall reimburse the Chief for Medicare premiums. The Chief’s spouse, if applicable shall also be required to enroll in Medicare when eligible. At that time, the Township’s plan shall become secondary.

6. Individuals who become spouses or dependents after the Chief retires are not eligible for coverage. The only exception shall be for dependents born to or adopted by the Chief after he retires.

C. Should the Chief waive health benefits in retirement, he can re-enroll at the next open enrollment or at any time if he loses his medical benefit coverage.

ARTICLE 6
WORKER’S COMPENSATION

If the Chief is injured or becomes ill on duty and receives temporary disability benefits (“TDB”), he shall continue to receive full salary, health benefits, and all pension contributions and shall be required to turn over to the Township any payment received for TDB. The Chief shall be granted a leave of absence with pay not to exceed one full year (365 days) from his last date of absence due to his on-the-job illness or injury. The one year may be extended with the approval of the Township administrator.
ARTICLE 7
DISABILITY

The Chief will be automatically covered by the State of New Jersey Disability Program and the Chief and the Township shall pay their share of the cost. This benefit covers non-work-related illness or injury.

While on disability, the Township will continue to pay the Chief his full salary, health benefits, and pension contributions and the Chief shall turn over his disability payment to the Township. The Chief shall be granted a leave of absence with pay not to exceed one full year (365 days) from his last date of absence due to illness or injury. The one year may be extended with the approval of the Township administrator.

ARTICLE 8
PAID TIME OFF

A. Sick Leave

1. The Chief shall receive 15 paid sick days each January 1. Unused paid sick days can be accumulated without limit. The Chief can use paid sick days for his own non-work-related illness or injury and for the care of a spouse, domestic partner, child, parent, or loved one living in the same household.

2. The Township reserves the right to request proof of illness for any sick leave absence that lasts more than three (3) consecutive workdays.

3. Under no circumstances shall the Chief receive payment for sick days upon retirement or separation from the Township.
4. The Chief may sell back to the Township sick leave days at the rate of ninety (90%) percent of the daily rate for the Chief in the year that the sick leave was accumulated. The days permitted to be sold back are as follows:

<table>
<thead>
<tr>
<th>SICK DAYS USED</th>
<th>DAYS TO BE SOLD BACK</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>0</td>
<td>10</td>
</tr>
</tbody>
</table>

This payment shall be made in a lump sum before June 1 of the following year. Each day sold back shall be deducted from the total sick leave days accumulated. Sick leave days voluntarily transferred to the Sick Leave Donation Program shall not impact the Chief’s to sell back unused or un-transferred sick days.

B. Bereavement Leave

Upon the death of the Chief’s Grandparent, Parent, Spouse, Child, Child-in-Law, Sibling, Grandchild (which also includes in-laws for the foregoing), and aunt, uncle, nephew, niece, or first cousin, the Chief shall be granted bereavement leave from the day of death to the day of burial not to exceed three (3) working days.

C. Vacation Time

1. The Chief shall receive 280 hours of paid vacation per year credited each January 1.

2. Ten vacation days may be carried over into the next calendar year. The 10 carried over days shall be deducted from the Chief’s bank first when using vacation. If not used in the next calendar year, the 10 carried over days shall be forfeited.
3. Unused vacation shall be paid to the Chief upon separation of employment. Vacation shall be prorated in the Chief’s last year of employment by month. For example, if the Chief retires on July 1 and has not used any of the current year’s vacation time, he will be paid for 140 hours.

D. Personal Time

1. The Chief shall receive 3 personal days off with pay per year.

2. Unused personal days will be paid to the Chief in the year that he separates employment.

E. Except as provided for in this Agreement, the Chief shall be provided with all other paid leave benefits and cash-in rights contained in the PBA Local 144 Contract or the Superior Officers Contract, whichever is greater. The Chief shall not however, be eligible for compensatory time.

ARTICLE 9
HOLIDAYS

The Chief shall receive sixteen (16) paid holidays per year. Payment shall be made at the rate of 1.5 times the daily rate of pay per holiday. This holiday compensation shall be paid in equal installments in the regular Township payroll cycles and shall be part of the Chief’s pensionable base pay.

The Chief shall not be required to work on these holidays unless there are emergent circumstances.

ARTICLE 10
RETENTION OF BENEFITS
All benefits and conditions of employment enjoyed by the Chief that were in existence prior to this Agreement but not specifically mentioned herein shall be continued.

**ARTICLE 11**

**SALARY**

The Chief’s annual salary not including holiday pay salary shall be as follows:

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2, 2021</td>
<td>$175,000</td>
</tr>
<tr>
<td>February 2, 2022</td>
<td>$180,000</td>
</tr>
<tr>
<td>February 2023-2026</td>
<td>5% above the Pensionable base pay rate of the highest paid superior officer (as of the signing of this agreement, a Captain).</td>
</tr>
</tbody>
</table>

**ARTICLE 12**

**UNIFORMS**

Should any part of the Chief’s uniform be damaged or destroyed in the line of duty, the Township will pay for replacement or repair of the uniform. This does not apply to normal wear or aging of the uniform. Should the Township change the required current work uniform, the Township shall pay for the issue of a new uniform for the Chief in quantity sufficient to last one year.
ARTICLE 13
GRIEVANCE PROCEDURE

All disputes regarding the application and/or interpretation of this Agreement or other terms and conditions of the Chief’s employment shall be resolved under the following procedure:

Step 1: Within thirty (30) calendar days from the occurrence of the event or the date upon which the Chief should have 30 calendar days from the date that the event took place of from the date that he knew of the event that gave rise to the grievance to file a written grievance with the Township Business Administrator. The Township Business Administrator shall meet with the Chief in 5 Township business days or less from receipt of the written grievance to discuss it. The Township Business Administrator shall provide a written response to the grievance to the Chief not more than 15 calendar days from the meeting. The parties can agree in writing to extend the timeframes.

Step 2: Arbitration

If the matter is not resolved at Step One to the satisfaction of the Chief, or if no written decision is received within 15 calendar days, the Chief within 30 calendar days from the date the Step One decision was rendered or from the date when such decision should have been rendered, may submit the Grievance or any portion of the Grievance to binding arbitration to any of the Arbitrator on the permanent panel as set forth in Paragraphs (a) and (b) below.

1. The Chief shall send a written notice to the Township that he intends to submit the Grievance to the next Arbitrator on the panel. Each arbitrator shall hear one Grievance and then rotate to the bottom of the list. The panel is: Arbitrators
Arnold Zudick, Brian Kronick, James Cooney, Joyce Klein, Hon. John Harper (Ret.), and Dean Burrell. Arbitration hearings shall be held at the Township’s offices.

2. The arbitrator shall be limited to issues presented and shall have no power to add to, subtract from, or modify any of the terms of this Agreement. The decision shall be issued within 45 calendar days of the date the record is closed. The decision shall be binding and final upon the Chief and the Township. Any fees or administrative charges for arbitration shall be paid for by the Township. Witness fees and other expenses shall be borne by the party incurring such expenses.

3. The parties can agree in writing to extend the timeframes.

ARTICLE 14
DEFERRED COMPENSATION PLAN

The Township shall continue to maintain a Deferred Compensation Plan. Participation in the Plan will be voluntary.

ARTICLE 15
SUCCESSOR CONTRACT NEGOTIATIONS

The parties agree that negotiations for a successor agreement, modifying, amending, or altering the terms and provisions of this Agreement shall commence within 120-days of expiration.

All terms and conditions set forth in this Agreement shall remain in effect until the parties execute a successor agreement.
ARTICLE 16
SEVERABILITY

If any provision of this Agreement is held to be contrary to law by any court of competent jurisdiction, then such provision shall be deemed void except to the extend permitted by law, but all other provisions shall remain in full force and effect.

Witness

Angie Devanney, Mayor

Dated:

Witness

Jason Massimino, Chief of Police
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the
Township of Berkeley Heights, County of Union and State of New Jersey, in
meeting assembled, that the following be appointed to the Grants Committee.

GRANTS COMMITTEE

Richard Lander  Term expires on 12/31/2023
Alvaro Medeiros  Term expires 12/31/2023

APPROVED this 5th day of April, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, Church of the Little Flower was required to post Performance Guarantees, for worked performed at Plainfield Avenue, The Township Engineer has recommended by letter dated March 21, 2022, a return of the remaining performance cash bond in the amount of $4,264.20 (10% cash portion), $5,000 letter of credit provided for safety and stabilization bond, and $38,377.80 letter of credit for the 90% non-cash performance bond.

NOW, THEREFORE BE IT RESOLVED, by the Township Council, Township of Berkeley Heights, County of Union, hereby authorizes the Township Treasurer to release and return the remainder of the cash bond posted by Church of the Little Flower, in the amount of $4,264.20, Account No. S-17-47-448-640, together with any applicable interest.

BE IT FURTHER RESOLVED, that a copy of this Resolution is to be forwarded to the Township Engineer and Treasurer.

APPROVED this 5th day of April, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
RESOLUTION

Introduce 2022 Budget

BE IT RESOLVED that the following statements of revenue and appropriations shall constitute the Municipal Budget for the year 2022. The Governing Body of the Township of Berkeley Heights does hereby approve the following as the Budget for the year 2022:

Revenues:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus Anticipated</td>
<td>$2,824,230.00</td>
</tr>
<tr>
<td>Miscellaneous Revenues</td>
<td>6,400,219.93</td>
</tr>
<tr>
<td>Receipts from Delinquent Taxes</td>
<td>330,000.00</td>
</tr>
<tr>
<td>Local Tax for Municipal/Library Purposes</td>
<td>15,714,766.14</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$25,269,216.07</strong></td>
</tr>
</tbody>
</table>

Appropriations:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriations within “CAPS”</td>
<td>$ 17,037,469.00</td>
</tr>
<tr>
<td>Appropriations excluded from “CAPS”</td>
<td>6,990,501.70</td>
</tr>
<tr>
<td>Reserve for Uncollected Taxes</td>
<td>1,241,245.37</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$25,269,216.07</strong></td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that said Budget be published by summary in the Courier News on April 8, 2022, and in compliance with N.J.S.A. 40A: 4-8 (1a), a copy of the full approved budget will be made available for public inspection at the Office of the Township Clerk located in the Berkeley Heights Municipal Complex, 29 Park Avenue and Township website at www.berkeleyheights.gov.

Notice is hereby given that the budget and tax resolution was approved by the Governing Body of the Township of Berkeley Heights, County of Union on April 5, 2022. A hearing on the Budget and Tax Resolution will be held at the Municipal Building, on May 3, 2022 at 7:00 o'clock P.M. at which time and place objections to the Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

Approved this 5th day of April, 2022.

ATTEST:

Ana Minkoff, Township Clerk