

**BH Township Communications Committee
Agenda
February 26, 2019 (March meeting)**

1. Review and accept Minutes – February, 2019
2. Finalize Committee Objectives & Committee Assignments for 2019 – All
3. Brand guidelines resource/status – Gail, Liza
4. Website Project: Herman, Sander, Pam
 - a. Project status
 - b. Training
 - c. Rollout plan
 - d. Content needs
5. February Newsletter: Caroline
 - a. Renna Media update
6. Media Relations Status – Stephen, Caroline, Pam
 - a. Pool update
 - b. Budget meetings update
 - c. Master Plan update
 - d. Warren update
7. Listening Sessions - unstaffed
8. Formalize Township Communications – Gail, Pam, Lucinda, Liza
 - a. Following “branding”, define process, procedures, “toolkit,” etc
9. Livestream process and Town Hall AV system – Sander, Liza
10. Old Business/New Business
 - a. Present 2019 Objectives to Township Council – set date
 - b. Township Survey

Next meeting – April 9, 7:30 pm