

BH Township Communications Committee
Agenda
January 16, 2019

1. Review and accept Minutes – December 2018
2. Expected changes to committee membership/Welcome and intro for any new members – Gail
3. Website Project: Herman, Sander, Pam
 - a. Technical status
 - b. Content status including Committee descriptions
 - c. Communications plan and next steps
4. Electronic Sign: Gail
5. January Newsletter: Pam, Sander
6. Listening sessions: Pam, Gail
 - a. Debrief from first three sessions
 - b. Next steps for 2019
7. New Business
 - a. Livestream process
 - b. 2019 initiatives and (not yet approved) budget – Gail, Pam
 - i. Social media policy
 - ii. Brand guideline development
 - iii. Video programming
 - iv. Communication guidance for other Township Committees
 - v. Communicating on new developments
 - vi. Brainstorm other ideas
 - c. Election of Chair and Secretary - All
 - d. Proposed 2019 meeting dates - Pam
 - e. Update Committee Roles & Responsibilities - Pam

Next meeting – February 6, 8pm