

**Township of Berkeley Heights  
Union County, New Jersey  
January 15, 2019**

XX

Adequate notice of this meeting has been provided by posting the same on the bulletin board of Town Hall and forwarding a copy to the Courier News, Star Ledger at least forty-eight hours prior to the meeting, all in accordance with the Open Public Meetings Act. This meeting was contained on a list of meetings set by resolution dated January 1, 2019. This meeting will not substantially go past 10:30 p.m.

**COUNCIL MEMBERS:**

- Peter Bavoso
- Manuel Couto
- Jeanne Kingsley
- Alvaro Medeiros- President
- Susan Poage – Vice President
- Stephen Yellin
- Angie Devanney- Mayor

**AGENDA FOR PUBLIC MEETING**

- I. CALL TO ORDER - 7:00 PM**
  
- II. ROLL CALL**
  
- III. FLAG SALUTE**
  
- IV. CONFERENCE SESSION – YMCA Discussion**
  
- V. REGULAR AGENDA**
  
- VI. TOWNSHIP COUNCIL REPORTS**
  - A. Peter Bavoso**
  - B. Manuel Couto**
  - C. Jeanne Kingsley**
  - D. Alvaro Medeiros- President**
  - E. Susan Poage – Vice President**
  - F. Stephen Yellin**
  
- VII. ADMINISTRATION REPORTS**
  - Mayor Devanney**
  - Township Administrator – Liza Viana**

## **VIII. HEARING ON AGENDA ITEMS ONLY – 3 minutes per resident**

Comments are welcome during the public comment period during this meeting on any agenda item. However, if an ordinance is listed for its own public hearing on the agenda, please hold your comments for that particular public hearing. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The (Mayor/Council President) will keep time. Please promptly yield on the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

## **IX. NEW BUSINESS- RESOLUTIONS**

### **OFFICIAL ACTION WILL BE TAKEN ON THE FOLLOWING:**

#### **A. RESOLUTIONS**

1. Resolution approving Bill List dated January 15, 2019 in the amount of \$1,023,264.50.
2. Resolution appointing Appraisal Associates, Inc. as Real Estate Appraisal & Consulting Services for the Township of Berkeley Heights in an amount not to exceed \$10,000.00.
3. Resolution appointing Harbor Consultant as Township Planner for the Township of Berkeley Heights in an amount not to exceed \$50,000.00.
4. Resolution appointing Jeffrey Surenian and Associates as Affordable Housing Attorney Services for the Township of Berkeley Heights in an amount not to exceed \$50,000.00.
5. Resolution appointing McManimon, Scotland & Bauman LLC as Redevelopment Counsel for the Township of Berkeley Heights in an amount not to exceed \$50,000.00.
6. Resolution authorizing the submission of a strategic plan for the Berkeley Heights Municipal Alliance grant for fiscal year July 1, 2019 -June 30, 2020.
7. Resolution authorizing appropriations to cover the period from January 1, 2019 to December 31, 2019 in an amount of \$2,399,113.73.
8. Resolution authorizing 26.25% of the total appropriations in the 2018 budget in the amount of \$4,522,885.53.
9. Resolution appointing Stephen Yellin to the Memorial Park Renewal Committee for a term to expire on 12/31/2019.
10. Resolution appointing Dr. Gary Pien to the Board of Health for a term to expire on 12/31/2021.
11. Resolution appointing Stephen Yellin to the Communications Committee for a term to expire on 12/31/2019.
12. Resolution appointing Sheila Buthe to the Berkeley Heights Public Library for a term to expire on 12/31/2023.

13. Resolution appointing Ilene Weber to the Board of Health for a term to expire on 12/31/2021.
14. Resolution appointing Donald Bogosian as the Municipal Court Judge for a term to expire on 12/31/2021.
15. Resolution appointing Barbara Russo and Ana Minkoff as representatives to the Community Development Revenue Sharing Committee.
16. Resolution appointing James Hopkins as Fire Official.
17. Resolution appointing the 2019 Fire Inspectors.

**18. CONSENT AGENDA** – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

a. Resolution authorizing the Tax Collector to refund the following 2018 tax overpayment:

1. Vladimir & Svetlana Shapiro	15 Surrey Lane	\$105.47
2. Hui Liu	27 Castle Drive	\$373.78
3. Angela Sun	71 Greenbriar Drive	\$100.15
4. Stephen & Cecilia Chiang	151 Baker Avenue	\$1,520.20
5. Yan Donglei	38 Wilson Drive	\$2,409.22
6. Peter P. & Marion Caggiano	132 Sutton Drive	\$803.62

b. Resolution authorizing unclaimed bail funds in the amount of \$26.00 be deposited as miscellaneous revenue.

**X. CITIZENS HEARING** - 3 minutes per resident

Comments are welcome during the public comment period during this meeting on any matter over which the Township has jurisdiction. To make your comment, the speaker must come forward to the microphone and state his/her name and address for the record. Each speaker is limited to 3 minutes. The Mayor and/or Council will keep time. Please promptly yield the floor when time is called and return to your seat. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

**XI. EXECUTIVE SESSION-**

1. Attorney-client privilege- Personnel – DPW
2. Attorney-client privilege- YMCA- Contract Negotiations

**XII ADJOURNMENT**

**Ana Minkoff, Township Clerk**

Agenda Item # |

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**BE AND IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, authorizes and directs the Township Treasurer to make payment of vouchers listed on the Bill List dated 1/15/19, in the amount of \$1,023,264.50 such vouchers having been received by the Township Council, having been satisfied that appropriate procedure has been followed in the processing of said vouchers.

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

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Ana Minkoff  
Township Clerk

H 2

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of **Real Estate Appraisal & Consulting Services** for the calendar year 2019; and

**WHEREAS**, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2019 Reorganization through December 31, 2019; and

**WHEREAS**, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that **Appraisal Associates, Inc.** is qualified to provide **Real Estate Appraisal & Consulting Services** to the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayor's appointment of **Appraisal Associates, Inc.** to such position for a term to expire December 31, 2019; and

**WHEREAS**, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), but such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** that **Appraisal Associates, Inc.** is appointed **Real Estate Appraisal & Consulting Services** for the Township of Berkeley Heights for the calendar year commencing January 1, 2019 and ending December 31, 2019, in an amount not to exceed \$10,000.00; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials are hereby authorized to execute an Agreement with **Appraisal Associates, Inc.**; and

**BE IT FURTHER RESOLVED** that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

# 3

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of **Township Planner** for the calendar year 2019; and

**WHEREAS**, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications ("RFQ's") for contract awards for such services required on and after the Township's 2019 Reorganization through December 31, 2019; and

**WHEREAS**, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ's, and has determined that **Harbor Consultant** is qualified to provide **Township Planner** services to the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayor's appointment of **Harbor Consultant** to such position for a term to expire December 31, 2019; and

**WHEREAS**, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), but such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** that **Harbor Consultant** is appointed **Township Planner** for the Township of Berkeley Heights for the calendar year commencing January 1, 2019 and ending December 31, 2019, in an amount not to exceed \$50,000.00; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **Harbor Consultant**; and

**BE IT FURTHER RESOLVED** that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

# 4

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of **Affordable Housing Attorney Services** for the calendar year 2019; and

**WHEREAS**, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2019 Reorganization through December 31, 2019; and

**WHEREAS**, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that **Jeffrey Surenian and Associates** is qualified to provide **Affordable Housing Attorney** services to the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayor's appointment of **Harbor Consultant** to such position for a term to expire December 31, 2019; and

**WHEREAS**, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), but such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** that **Jeffrey Surenian and Associates** is appointed **Affordable Housing Attorney** for the Township of Berkeley Heights for the calendar year commencing January 1, 2019 and ending December 31, 2019, in an amount not to exceed \$50,000.00; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials are hereby authorized to execute an Agreement with **Jeffrey Surenian and Associates**; and

**BE IT FURTHER RESOLVED** that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

# 5

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of **Redevelopment Counsel** for the calendar year 2019; and

**WHEREAS**, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2019 Reorganization through December 31, 2019; and

**WHEREAS**, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined **McManimon, Scotland & Bauman, LLC** is qualified to provide **Redevelopment Counsel** services to the Township; and

**WHEREAS**, the Township Council desires to consent to the Mayor's appointment of **McManimon, Scotland & Bauman** as **Redevelopment Counsel** to such position for a term to expire December 31, 2019; and

**WHEREAS**, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), but such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** that **McManimon, Scotland & Bauman, LLC** is appointed **Redevelopment Counsel** for the Township of Berkeley Heights for the calendar year commencing January 1, 2019 and ending December 31, 2019, in an amount not to exceed \$50,000.00; and

**BE IT FURTHER RESOLVED** that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with **McManimon, Scotland & Bauman, LLC**; and

**BE IT FURTHER RESOLVED** that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

**APPROVED this 15th day of January, 2019.**

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff, Township Clerk**



#6

TOWNSHIP OF BERKELEY HEIGHTS

RESOLUTION

FORM 1B

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Berkeley Heights Council of the Township of Berkeley Heights, County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Berkeley Heights Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Berkeley Heights Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Berkeley Heights, County of Union, State of New Jersey hereby recognizes the following:

1. The Berkeley Heights Township Council does hereby authorize submission of a strategic plan for the Berkeley Heights Municipal Alliance grant for fiscal year July 1, 2019 - June 30, 2020 in the amount of:

DEDR	\$ 14,123
Cash Match	\$ 3,531
In-Kind	\$ 10,592

2. The Berkeley Heights Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
*Angie Devanney, Mayor*

CERTIFICATION

I, Ana Minkoff, Municipal Clerk of the Township of Berkeley Heights, County of Union, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Berkeley Heights Township Council on this 15th day of January, 2019.

\_\_\_\_\_  
*Ana Minkoff, Municipal Clerk*

# 7

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year; and

**WHEREAS**, the date of this resolution is subsequent to that date; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Berkeley Heights, in the County of Union, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2019 to December 31, 2019 inclusive:

Payment of Bond Principal	\$ 430,000.00
Payment of Bond Anticipation Notes	359,866.00
Interest on Bonds	151,900.00
Interest on Notes	875,326.95
Repayment for Principal and Interest On Infrastructure Loans	<u>582,020.78</u>
	<u><u>\$ 2,399,113.73</u></u>

Approved this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
Ana Minkoff  
Township Clerk

# 8

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year; and

**WHEREAS**, the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$17,230,040.12; and

**WHEREAS**, 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption, capital improvement and public assistance in said budget is the sum of \$4,522,885.53.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Berkeley Heights, in the County of Union, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**TEMPORARY APPROPRIATIONS - 2019**

<u>TITLE</u>	<u>AMOUNT</u>
General Administration:	
Salaries & Wages	\$ 51,581.25
Other Expense	32,221.88
Mayor:	
Salaries & Wages	1,050.00
Other Expense	321.56
Township Council:	
Salaries & Wages	5,512.50
Other Expense	840.00
Township Clerk:	
Salaries & Wages	37,865.63
Other Expense	13,098.75
Financial Administration:	
Salaries & Wages	42,065.63
Other Expense	7,980.00
Auditing Services	13,125.00
Tax Collection:	
Salaries & Wages	17,850.00
Other Expense	1,273.13
Tax Assessment:	
Salaries & Wages	12,600.00
Other Expense	6,989.06
Legal Services	59,062.50
Fire Hydrant Service	48,562.50

Engineering:	
Salaries & Wages	51,450.00
Other Expense	23,874.38
Planning Board:	
Other Expense	18,716.25
Board of Adjustment:	
Salaries & Wages	525.00
Other Expense	2,795.63
Environmental Commission:	
Other Expense	433.13
Affordable Housing:	
Other Expense	12,337.50
Uniform Construction Code:	
Salaries & Wages	78,093.75
Other Expense	13,518.75
Insurance:	
Liability	131,381.25
Unemployment	3,937.50
Group Health	694,386.00
Police Department:	
Salaries & Wages	916,912.50
Other Expense	49,875.00
Crossing Guards:	
Salaries & Wages	27,562.50
Other Expense	1,312.50
Office of Emergency Management:	
Salaries & Wages	2,362.50
Other Expense	1,050.00
Fire Department:	
Salaries & Wages	656.25
Other Expense	37,629.38
Aid to BHVRS	1,968.75
Fire Prevention:	
Salaries & Wages	6,956.25
Other Expense	1,942.50
Public Defender:	
Salaries & Wages	1,968.75
Municipal Prosecutor:	
Salaries & Wages	4,200.00
Streets & Roads:	
Salaries & Wages	161,962.50
Other Expense	21,039.38
Vehicle Maintenance:	
Salaries & Wages	25,265.63
Other Expense	38,062.50
Solid Waste Collection	81,900.00
Bulidings & Grounds:	
Salaries & Wages	26,381.25
Other Expense	21,262.50

Snow & Ice Removal	
Salaries & Wages	28,875.00
Other Expense	39,375.00
Public Health Services	
Salaries & Wages	1,050.00
Other Expense	20,737.50
Welfare Administration:	
Salaries & Wages	1,050.00
Recreation Services:	
Salaries & Wages	32,156.25
Other Expense	6,431.25
Municipal Library:	
Salaries & Wages	137,812.50
Other Expense	152,971.09
Tax Appeals	28,875.00
Postage	3,675.00
Condominium Reimbursement	7,875.00
Community on Cable	3,937.50
Sewer Plant:	
Salaries & Wages	143,981.25
Other Expense	172,462.50
Other Sewer Expense	42,000.00
Utilities	225,487.50
Accumulated Absences	2,625.00
Municipal Court:	
Salaries & Wages	7,218.75
Other Expense	28,875.00
Statutory Expenditures	457,437.78
Federal & State Grants	19,095.04
Reserve for Uncollected Taxes	145,162.50
	<u>\$ 4,522,885.53</u>
Salaries & Wages	\$ 1,824,965.63
Other Expenses	<u>2,697,919.91</u>
	<u>\$ 4,522,885.53</u>

Approved this 15th day of January, 2019.

ATTEST:

\_\_\_\_\_  
Ana Minkoff  
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Memorial Park Renewal Committee for a term to expire 12/31/2019.

**MEMORIAL PARK RENEWAL COMMITTEE**

**Stephen Yellin, Township, Council Representative      12/31/2019**

**APPROVED this 15th day of January, 2019.**

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Board of Health for a term to expire 12/31/2021.

**BOARD OF HEALTH**

**Dr. Gary Pien            12/31/2021**

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Communications Committee for a term to expire 12/31/2019.

**COMMUNICATIONS COMMITTEE**

**Stephen Yellin, Township, Council Representative      12/31/2019**

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**



**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Berkeley Heights Public Library for a term to expire 12/31/2023.

**Berkeley Heights Public Library**

Sheila Buthe                      12/31/2023

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Board of Health for a term to expire 12/31/2021.

**BOARD OF HEALTH**

**Ilene Weber 12/31/2021**

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Township of Berkeley Heights will require the services of a Municipal Court Judge for a three-year term commencing January 1, 2019 and expiring on December 31, 2021; and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that

**DONALD BOGOSIAN**

be appointed as Municipal Court Judge from January 1, 2019 to December 31, 2021 and shall be compensated while serving such position at the salary established by ordinance.

**BE AND IT IS HEREBY RESOLVED** that a copy of this resolution be transmitted to the Municipal Court, the Treasurer and the above appointee.

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that Barbara Russo and Ana Minkoff are appointed, Community Development Representatives and Liza Viana and Thomas Barton are appointed as the Alternate Representatives and they are hereby authorized to make the necessary applications for the Union County Community Development Block Grant Program, and to arrange for a public hearing to solicit citizen input as to community development needs, priorities and strategies prior to proposed submission; and

**BE IT FURTHER RESOLVED** that copies of this resolution is to be forwarded to Barbara Russo, Ana Minkoff, Liza Viana, Thomas Barton, County of Union, and Administration.

**APPROVED this 15th day of January, 2019**

**ATTEST:**

\_\_\_\_\_  
Ana Minkoff  
Township Clerk

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed as **Fire Official** for a term to expire 12/31/2019.

**Berkeley Heights Volunteer Fire Department**

**James Hopkins**

**12/31/2019**

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS**  
**UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**IT IS HEREBY RESOLVED** by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed as **Fire Inspectors** for a term to expire 12/31/2019.

**Berkeley Heights Volunteer Fire Department**  
**Fire Inspectors**

Anthony Amiano	12/31/2019
Kevin Dreitlein	12/31/2019
James Hintze	12/31/2019
James Hopkins (Fire Official)	12/31/2019
Mauro Iarussi	12/31/2019
Anthony Padovano, Jr.	12/31/2019

**APPROVED** this 15th day of January, 2019.

**ATTEST:**

\_\_\_\_\_  
**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #1007 Lot #6, also known as 15 Surrey Lane, which requires a refund in the amount of \$105.47; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$105.47, to Vladimir and Svetlana Shapiro, 15 Surrey Lane, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff**  
**Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #1301 Lot #9.27, also known as 27 Castle Drive, which requires a refund in the amount of \$373.78; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$373.78, to Hui Liu, 27 Castle Drive, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff  
Township Clerk**



**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #1402 Lot #10, also known as 71 Greenbriar Drive, which requires a refund in the amount of \$100.15; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$100.15, to Angela Sun, 71 Greenbriar Drive, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff**  
**Township Clerk**

Agenda Item  
#

18a(4)

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #1501Lot #10, also known as 151 Baker Avenue, which requires a refund in the amount of \$1,520.20; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$1,520.20, to Stephen B. and Cecilia Y. Chiang, 151 Baker Avenue, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #1815 Lot #38, also known as 38 Wilson Drive, which requires a refund in the amount of \$2,409.22; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$2,409.22, to Donglei Yan, 38 Wilson Drive, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff  
Township Clerk**

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Tax Collector has advised that there was an overpayment of a portion of 2018 property taxes for property known as Block #3201 Lot #24, also known as 132 Sutton Drive, which requires a refund in the amount of \$803.62; and,

**NOW, THEREFORE BE IT RESOLVED** that the Treasurer is authorized to refund the overpayment of fourth quarter 2018 taxes in the amount of \$803.62, to Peter P. & Marion Caggiano, 132 Sutton Drive, Berkeley Heights, NJ 07922.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Treasurer and Tax Collector.

**APPROVED** this 15th day of January, 2019.

**Attest:**

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**Ana Minkoff  
Township Clerk**

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**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Municipal Court has requested that certain unclaimed bail amounts as listed in a letter dated January 11, 2019 be cancelled and the funds be deposited to the credit of the Township of Berkeley Heights as miscellaneous revenues and the Township Council concurs.

**NOW, THEREFORE BE IT RESOLVED** that the listed unclaimed bail, in the amount of \$26.00 be turned over to the Township Treasurer and deposited as miscellaneous revenue.

**BE IT FURTHER RESOLVED** that copies of this Resolution are to be forward to the Municipal Court and Township Treasurer.

**APPROVED** this 15<sup>th</sup> day of January, 2019.

**ATTEST:**

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Ana Minkoff  
Township Clerk