Township of Berkeley Heights  
Union County, New Jersey  
January 4, 2022  
Reorganization Meeting – 7:30 p.m.

Adequate notice of this meeting has been provided by posting same on the bulletin board of Town Hall, forwarding a copy to the Courier News and Star Ledger at least forty-eight hours prior to this meeting, all in accordance with the Open Public Meetings Act.

The Oath of Office will take place at 6:30 p.m.
join Zoom Meeting https://us06web.zoom.us/j/3575747364  
Meeting ID: 357 574 7364  
One tap mobile+13017158592,3575747364# US (Washington DC)

- Administration of Oath of Office and Presentation of Certificate of Election to Paul Donnelly.
- Administration of Oath of Office and Presentation of Certificate of Election to John Foster.

I. CALL TO ORDER – 7:30 PM

II. FLAG SALUTE

III. ROLL CALL:
   Gentiana Brahimaj  
   Manuel Couto  
   Paul Donnelly  
   John Foster  
   Jeanne Kingsley  
   Jeff Varnerin  
   Angie D. Devanney, Mayor

IV. Nominations for Council President and Council Vice President for the 2022 Township Council.
   A. The Mayor opens nominations for Council President  
   B. The Mayor opens nominations for Council Vice President

V. HEARING ON AGENDA ITEMS ONLY – 3 minutes per resident  
Comments are welcome during this portion of the meeting via Zoom:  
http://zoom.us/s/3575747364; if you need to enter a meeting ID it is: 357-574-7364. Before making a comment, all speakers must identify their name and address. Each speaker is limited to 3 minutes. Written comments may also be submitted in lieu of verbal comments via the
zoom chat function prior to the end of the hearing. Your cooperation in adherence to these rules of order will ensure an orderly and respectful meeting.

Alternatively, you may submit written comments in advance of the meeting either via electronic mail (to: aminkoff@bhtwp.com) or by written letter (to: Township Clerk, 29 Park Avenue, Berkeley Heights, NJ 07922), including commenter’s full name and address, which must be received by the Township Clerk by 4:00 P.M. on the date of the Zoom meeting.

VI. RESOLUTIONS FOR 2022 REORGANIZATION:

A. RESOLUTIONS

1. Resolution consenting to the appointment of Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA as Municipal Attorney in an amount not to exceed $100,000.00.

2. Resolution appointing Liza Viana as Public Agency Compliance Officer for the Township.

3. Resolution appointing Barbara Russo and Ana Minkoff as representatives to the Community Development Revenue Sharing Committee.

4. Resolution authorizing Barbara Russo as Fund Commissioner and Liza Viana as Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund.

5. Resolution authorizing 26.25% of the total appropriations in the 2021 budget in the amount of $5,081,534.49.

6. Resolution consenting to the appointment of Moshood Muftau as the Municipal Prosecutor.


8. Resolution consenting to the appointment of August Santore as the Public Defender.


12. Resolution appointing the 2022 Fire Inspectors.

13. Resolution appointing Jeff Varnerin to the Board of Health for a term to expire on 12/31/2022.


15. Resolution appointing Gentiana Brahimaj and Jeanne Kingsley to the Communications Committee for a term to expire on 12/31/2022.


17. Resolution appointing Manuel Couto to the Economic Development Committee for a term to expire on 12/31/2022.

18. Resolution appointing John Foster to the Historic Preservation Committee for a term to expire on 12/31/2022.


21. Resolution appointing Paul Donnelly to the Grants Committee for a term to expire on December 31, 2022.

22. Resolution appointing Linda Nessenson to the Berkeley Heights Public Library Board for a (5) year term to expire on December 31, 2025.

23. Resolution extending the Mayor’s Youth Council Committee for a term to expire on December 31, 2022.

24. Resolution appointing CGP&H as Affordable Housing Administrative Agent for the Township of Berkeley Heights in an amount not to exceed $15,000.00.

25. Resolution appointing Surenian, Edwards & Nolan, LLC as Affordable Housing Attorney Services for the Township of Berkeley Heights in an amount not to exceed $50,000.00.

26. Resolution appointing Harbor Consultants as Affordable Housing Planner and Redevelopment Planner for the Township of Berkeley Heights in an amount not to exceed $50,000.00.
27. Resolution consenting to the appointment of Wielkoitz & Company as Township Auditor.

28. Resolution consenting to the appointment of McManimon and Scotland, LLC, as the Township Bond Counsel in an amount not to exceed $75,000.00.

29. Resolution consenting to the appointment of Van Cleef Engineering Associates for Engineering Services related to the Waste Water Treatment Plant in an amount not to exceed $50,000.00.

30. Resolution appointing Neglia Engineering Associates for general engineering Services for the Township.


32. Resolution consenting to the appointment of Brown & Brown Metro, LLC, as the Township Employee Benefit Broker.

33. Resolution consenting to the appointment of Brown & Brown Metro, LLC as the Township Property and Casualty Broker.

34. Resolution consenting to the appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP, as Labor/Personnel Counsel in an amount not to exceed $50,000.00.

35. Resolution authorizing the contract with Van Cleef Engineering Associates for the provision of On-call Licensed Operator S4/C2 services for the Township’s Waste Water Treatment Plant in an amount not to exceed $50,000.00.

36. Resolution appointing Integra Realty Services as Real Estate Appraisal & Consulting Services for the Township of Berkeley Heights in an amount not to exceed $30,000.00.

37. Resolution appointing McManimon, Scotland & Bauman LLC as Redevelopment Counsel for the Township of Berkeley Heights in an amount not to exceed $50,000.00.

38. Resolution consenting to the appointment of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC, as Township Tax Attorney in an amount not to exceed $80,000.00.

39. Resolution consenting to the appointment of Phillips Preiss as Township Planner in an amount not to exceed $50,000.00.
40. Resolution approving the Shared Services Agreement with County Union authorizing County Employee Joseph Graziano Sr., to provide Certified Public Works Manager Services as the Director of the Township’s Department of Public Works.

41. Resolution authorizing the Shared Services Agreement with the Borough of Madison for IT services.

42. Resolution authorizing a list of firms as qualified to provide services to the Township pursuant to the RFQ process.

43. Resolution authorizing an amendment to the contract with De Block Environmental Services, for the provision of providing on-call licensed operator (S-4) services for the Waste Water treatment Plant.

44. Resolution awarding a contract to Rapid Pump and Meter Services for the provision of Measurement Device Calibration & Repairs for the Waste Water Treatment Plant, in the amount not to exceed $10,400.00, for a term from January 1, 2022 through December 31, 2023.

45. Resolution awarding a contract to Carmeuse Lime Inc., for the provision of Calcium Hydrated Lime for the Waste Water Treatment Plant, in the amount not to exceed $39,251.80, for a term from January 1, 2022 through December 31, 2022.

46. Resolution awarding a contract to BioSafe Systems, for the provision of Paracetic Acid (PAA) 15% Solutions, for the Waste Water Treatment Plant, in the amount not to exceed $106,440.00, for a term from January 1, 2022 through December 31, 2024.

47. Resolution awarding a contract to AC Schultes, for the provision of Repair Services for the Waste Water Treatment Plant, at various hourly rates, for a term from January 1, 2022 through December 31, 2023.

48. Resolution awarding a contract to Garden State Laboratories, for the provision of Laboratory Services for the Waste Water Treatment Plant, in the amount not to exceed $68,370.00 per year, for a term from January 1, 2022 through December 31, 2024.

49. CONSENT AGENDA – All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

b. Resolution designating the Courier News and Star Ledger as the legal newspapers and TAP into Berkeley Heights as the official electronic media newspaper for the Township.

c. Resolution authorizing Township Treasurer to maintain a payroll account with TD Bank and draw there from.

d. Resolution establishing interest rate on delinquent taxes and sewer charges up to $1,500.00 and interest rate on delinquent taxes and sewer charges in excess of $10,000.00 and allowing for a ten (10) calendar day grace period on both.

e. Resolution authorizing the Tax Collector to conduct an annual tax sale of the prior year delinquencies.

f. Resolution authorizing the Tax Collector to process without further action, any cancellation of property tax overpayments or delinquencies of less than $10.00.

g. Resolution establishing a change fund for 2022.

h. Resolution establishing a petty cash fund.

i. Resolution authorizing a cash management plan.

VII. MAYOR'S STATEMENT

VIII. TOWNSHIP COUNCIL STATEMENTS

IX. CITIZENS HEARING -

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X. ADJOURNMENT

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

BE AND IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, in meeting assembled, that

be and is hereby elected Council President of said Township Council the Township of Berkeley Heights during the year 2022; and

be and is hereby appointed Council Vice President, said Vice President shall have all the powers and duties of the Council President in his/her absence during the year 2022.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the aforementioned appointees.

Approved this 4th day of January, 2022.

ATTEST:

_________________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require Municipal Attorney services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA is qualified to provide Municipal Attorney services for the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA is appointed as Municipal Attorney for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, in an amount not to exceed $100,000.00; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the
date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher, PA for Municipal Attorney Services, in an amount not to exceed from the following account, $100,000.00 from 2-01-20-712-028, Legal, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, pursuant to N.J.A.C. 17:27-3.3, the Township of Berkeley Heights ("Township") is required to appoint a public agency compliance officer to ensure that municipal contracts comply with the policy of the State of New Jersey to promote equal employment opportunity and affirmative action with regard to public contracts; and

WHEREAS, the public agency compliance officer shall perform the duties prescribed in N.J.A.C. 17:27; shall be responsible for ensuring the Township’s compliance with these Rules; and shall perform any other liaison and assistance functions as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance; and

WHEREAS, the Township Council wishes to appoint Liza Viana as Public Agency Compliance Officer for the Township.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berkeley Heights that Liza Viana is hereby appointed as the Township Public Agency Compliance Officer for the 2022 year.

APPROVED this 4th day of January, 2022.

Attest:

__________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that Barbara Russo and Ana Minkoff are appointed Community Development Representatives and Liza Viana and Carolyn George are appointed as the Alternate Representatives and they are hereby authorized to make the necessary applications for the Union County Community Development Block Grant Program, and to arrange for a public hearing to solicit citizen input as to community development needs, priorities and strategies prior to proposed submission; and

BE IT FURTHER RESOLVED that copies of this resolution is to be forwarded to Barbara Russo, Ana Minkoff, Liza Viana, Carolyn George, County of Union, and Administration.

APPROVED this 4th day of January, 2022

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

A RESOLUTION APPOINTING
FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER
FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Berkeley Heights is a member of the Garden State Municipal Joint Insurance Fund ("GSMJIF"); and

WHEREAS, it is required by the GSMJIF bylaws for the Township of Berkeley Heights to have representation on the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED on this 4th day of January, 2022 by the Council of the Township of Berkeley Heights, County of Union, State of New Jersey that:

1. Barbara Russo is hereby appointed as Fund Commissioner representing the Township of Berkeley Heights on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

2. Liza Viana is hereby appointed as Alternate Fund Commissioner representing the Township of Berkeley Heights on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

I do hereby certify that the foregoing is a true copy of a resolution passed by the Council of the Township of Berkeley Heights at a meeting held on the 4th day of January, 2022.

Ana Minkoff, Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION  

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the annual municipal budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and  

WHEREAS, as required by said statute, this resolution is adopted during the first thirty (30) days of the 2022 fiscal year; and  

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance were as follows:  

CURRENT FUND ................................................................. $19,358,226.61  

WHEREAS, 26.25% of the total appropriations in the 2021 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2021 budget were as follows:  

CURRENT FUND ................................................................. $5,081,534.49  

WHEREAS, the Chief Financial Officer has prepared the following Temporary Operating Budget and recommends its adoption (SCHEDULE A attached).  

NOW, THEREFORE, BE IT RESOLVED by the Council of Township of Berkeley Heights, in the County of Union, State of New Jersey, that the attached Temporary Operating Budgets for the Current Fund is hereby adopted.  

APPROVED this 4th day of January, 2022.  

ATTEST:  

Ana Minkoff  
Township Clerk
# 2022 Temporary Budget

## Reorganization Meeting of January 4, 2022

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<tr>
<th>CURRENT OPERATING FUND</th>
<th>2022 Temporary Budget</th>
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# 2022 Temporary Budget

## Reorganization Meeting of January 4, 2022

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### 2022 TEMPORARY BUDGET

**REORGANIZATION MEETING OF JANUARY 4, 2022**

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<td>OE</td>
</tr>
<tr>
<td></td>
<td>3,000.00</td>
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|                             | $ 4,814,550.00         |
## 2022 Temporary Budget

**Reorganization Meeting of January 4, 2022**

### Excluded from "CAPS"

<table>
<thead>
<tr>
<th>Description</th>
<th>OE</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Maintenance of Public Library</td>
<td>OE</td>
<td>150,000.00</td>
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<tr>
<td>Tax Appeals O/E Control</td>
<td>OE</td>
<td>35,000.00</td>
</tr>
<tr>
<td>Inter Local - Boro New Providence Court</td>
<td>OE</td>
<td>30,000.00</td>
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<td>Inter Local - UC DPW Manager</td>
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<tr>
<td>Inter Local - BD of ED Vehicle Maintenance</td>
<td>OE</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Inter Local - Boro of Madison IT Services</td>
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<tr>
<td>Inter Local - UC Dispatching Serv</td>
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**Total Before Exemptions:** $266,565.00

### Exemptions

<table>
<thead>
<tr>
<th>Description</th>
<th>OE</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Capital Improvements</td>
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<td>100,000.00</td>
</tr>
<tr>
<td>Municipal Debt Service</td>
<td>OE</td>
<td>875,000.00</td>
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**Total General Appropriations 2022:** $5,081,115.00

### Less Allowable Deductions:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service</td>
<td>(875,000.00)</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>-</td>
</tr>
<tr>
<td>Capital Improvement Fund</td>
<td>(100,000.00)</td>
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</table>

**Subtotal:** $5,081,115.00

**Total Appropriations Less Subtotal:** $5,081,115.00

**26.25 of 2021 Budget (Max Temp for 2022):** $5,081,534.49
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of a Municipal Prosecutor during 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications ("RFQ’s") for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022: and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Moshood Muftau is qualified to provide Municipal Prosecutor services for the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Moshood Muftau to such position for a term to expire December 31, 2022; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that Moshood Muftau be appointed as Municipal Prosecutor from January 1, 2022, to December 31, 2022; and

WHEREAS, this contract is awarded without competitive bidding as a “professional service” under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

A copy of this resolution shall be published in the appropriate paper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Municipal Court Administrator, the Treasurer and the above appointee.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff, Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township Council recognizes that the appointed Municipal Public
Prosecutor may occasionally be unable to perform the duties of his/her position because of
illness or other absence and the Township Council desires to provide for the services of an
approved Prosecutor at such times; and

WHEREAS, the Municipal Public Prosecutor has recommended that John Henry Barr,
and Howard Egenberg, be designated by the Township Council as Attorney’s authorized to act
as Municipal Public Prosecutors and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED that John Henry Barr and Howard
Egenberg and are hereby designated by the Township of Berkeley Heights as Alternate Public
Prosecutors for the year 2022 to perform such services in the absence of the appointed Public
Prosecutor.

BE IT FURTHER RESOLVED that copies of this Resolution are to be forwarded to
Municipal Court, Municipal Prosecutor, and John Henry Barr and Howard Egenberg.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of a Public Defender during 2022; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of August Santore to such position for a term to expire December 31, 2022; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that

August Santore

be appointed as Public Defender from January 1, 2022 to December 31, 2022.

WHEREAS, this contract is awarded without competitive bidding as a “professional service” under the provisions of said Local Public Contracts Law because said services are rendered or performed by persons authorized by law to practice a recognized profession, which practice is regulated by law, and which practice requires the knowledge of an advanced type in a field of learning acquired by a prolonged, formal course of specified education and instruction, and because it is impossible at this time to know the exact dimensions of the services to be performed, and accordingly, written specifications, and additionally, because the said services are of such a qualitative nature as will not permit the receipt of competitive bids due to the subjective difference in the work product of such persons and the fact that the ethical requirements of such profession will not permit such bidding; and

A copy of this resolution shall be published in the appropriate paper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Municipal Court Administrator, the Treasurer and the above appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of an Alternate Public Defenders during 2022; and

WHEREAS, the Township Council desires to consent to the Mayors appointment of Jared Weiss and Thomas J. Dooley to such position for a term to expire December 31, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that

Jared Weiss
Thomas J. Dooley

be appointed as Alternate Public Defenders from January 1, 2022 to December 31, 2022.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, that James Hopkins, 31 Snyder Avenue, Berkeley Heights, NJ, is hereby appointed as Chief of the Berkeley Heights Volunteer Fire Department effective January 1, 2022.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to James Hopkins.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  

RESOLUTION  

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed as Fire Official for a term to expire 12/31/2022.  

Berkeley Heights Volunteer Fire Department  

James Hopkins  
12/31/2022  

APPROVED this 4th day of January, 2022.  

ATTEST:  

Ana Minkoff  
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed as Fire Inspectors for a term to expire 12/31/2022.

Berkeley Heights Volunteer Fire Department
Fire Inspectors

Anthony Amiano                  12/31/2022
Austin Bucossi                  12/31/2022
Kevin Dreitlein                 12/31/2022
James Hintze                    12/31/2022
James Hopkins                   12/31/2022
Mauro Jarussi Jr.               12/31/2022
Anthony Padovano, Jr.           12/31/2022
Gerry Peyton                    12/31/2022
Mike Schaumberg                 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Board of Health for a term to expire 12/31/2022.

BOARD OF HEALTH

Jeff Varnerin, Town Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

__________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Planning Board for a term to expire 12/31/2022.

PLANNING BOARD

Jeanne Kingsley, Township Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff  
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Communications Committee for a term to expire 12/31/2022.

COMMUNICATIONS COMMITTEE

Gentiana Brahimaj, Township Council Representative  12/31/2022  
Jeanne Kingsley, Township, Council Representative  12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff  
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Downtown Beautification Committee for a term to expire 12/31/2022.

DOWNTOWN BEAUTIFICATION COMMITTEE

Manuel Couto, Township Council Representative  12/31/2022
Jeanne Kingsley, Township Council Representative  12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Economic Development Committee for a term to expire 12/31/2022.

ECONOMIC DEVELOPMENT COMMITTEE

Manuel Couto, Township Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Historic Preservation Committee for a term to expire 12/31/2022.

HISTORIC PRESERVATION COMMITTEE

John Foster, Township Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Memorial Park Renewal Committee for a term to expire 12/31/2021.

MEMORIAL PARK RENEWAL COMMITTEE

Manuel Couto, Township Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Peppertown Park Renewal Committee for a term to expire 12/31/2022.

PEPPERTOWN PARK RENEWAL COMMITTEE

Manuel Couto, Township Council Representative 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff  
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Grants Committee.

GRANTS COMMITTEE

Paul Donnelly, Township Council Representative, expires 12/31/2022

APPROVED this 4th day of January, 2022.

ATTEST:

________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Berkeley Heights Public Library for a term to expire 12/31/2025.

Berkeley Heights Public Library

Linda Nessenson – (5) year term to expire 12/31/2025

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Mayor and Township Council wish to encourage the Township’s students to become more involved in local government and community service, on July 8, 2020 the Township Council authorized the creation of special purpose committee known as The Mayor’s Youth Council (“MYC”), the special committee, which is set to expire at the end of the 2021 calendar year unless extended by further action of the Council; and

WHEREAS, the Mayor and Township Council agree that it would be in the best interest of the Township to continue The Mayor’s Youth Council beyond 2021 to provide advice and assistance on matters of interest to the Township’s youth.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, in the County of Union, New Jersey, as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.

2. The Mayor’s Youth Council shall continue as a special committee through December 31, 2022.

3. The purposes, membership requirements, responsibilities and all other terms relating to the Board and its membership shall remain as set forth in above referenced July 8, 2020 Resolution, except for the sunset provisions of the Board itself which shall now be December 31, 2022.


5. This Resolution shall take effect immediately.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require Affordable Housing Administrative Agent Services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that CGP&H is qualified to provide Affordable Housing Administrative Agent Services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor's appointment of CGP&H for a term to expire December 31, 2022, in an amount not to exceed $15,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that CGP&H is appointed to provide Affordable Housing Administrative Agent Services for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with CGP&H; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and
the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with CGP&H, LLC for Affordable Housing Administrative Agent Services, in an amount not to exceed from the following account, $15,000.00 from H-13-40-401-401, Affordable Housing, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of Affordable Housing Attorney Services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Surenian, Edwards & Nolan, LLC is qualified to provide Affordable Housing Attorney services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Surenian, Edwards & Nolan, LLC to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Surenian, Edwards & Nolan, LLC is appointed Affordable Housing Attorney for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, in an amount not to exceed $50,000.00; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Surenian, Edwards & Nolan, LLC; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.
APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Financial Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Surenian, Edwards & Nolan, LLC for Affordable Housing Attorney Services, in an amount not to exceed from the following account, $50,000.00 from H-13-40-401-401, Affordable Housing, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of Affordable Housing and Redevelopment Planner for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Harbor Consultants is qualified to provide Affordable Housing and Redevelopment Planner services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Harbor Consultants to the position of Affordable Housing and Redevelopment Planner such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A:11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Harbor Consultants is appointed Affordable Housing and Redevelopment Planner for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, not to exceed $50,000.00; and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with Harbor Consultants; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.
Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Harbor Consultants, Inc. for Affordable Housing and Redevelopment Planner, in an amount not to exceed from the following account, $50,000.00 from H-13-40-401-401, Affordable Housing, subject to the approval of the 2022 budget.

January 4, 2022

________________________
Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  

RESOLUTION  

WHEREAS, the Township of Berkeley Heights will require Auditor services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Wielkotz & Company is qualified to provide Auditor Services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor's appointment of Wielkotz & Company to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Wielkotz & Company is appointed to provide Auditor Services for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Wielkotz & Company.; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.
ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Wielkotz & Co, LLC for Auditing/Consultant Services, in an amount not to exceed from the following account, $39,200.00 from 2-01-20-706-028, Audit, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of Bond Counsel for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that McManimon, Scotland and Baumann, LLC is qualified to provide Bond Counsel services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of McManimon, Scotland and Baumann, LLC to such position for a term to expire December 31, 2022, in an amount not to exceed $75,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that McManimon, Scotland and Baumann, LLC is appointed Bond Counsel for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with McManimon, Scotland and Baumann, LLC; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with McManimon, Scotland & Baumann, LLC for Bond Counsel Services, in an amount not to exceed from the following account, $75,000.00 from Various Capital Ordinances, , subject to the approval of the 2022 budget.

January 4, 2022

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Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require Engineering Services related to the Waste Water Treatment Plant for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Van Cleef Engineering Associates, LLC. is qualified to provide Engineering Services related to Waste Water Treatment Plant to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Van Cleef Engineering Associates, LLC. to such position for a term to expire December 31, 2022, in an amount not to exceed $50,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Van Cleef Engineering Associates, LLC. is appointed to provide Engineering Services related to the Waste Water Treatment Plant for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Van Cleef Engineering Associates, LLC.; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.
APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Van Cleef Engineering Associates, LLC for Engineering Services Related to Waste Water Treatment Plant, in an amount not to exceed from the following account, $50,000.00 from 2-01-30-818-028, Sewer - Professional Services, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  

RESOLUTION  

WHEREAS, the Township of Berkeley Heights will require General Engineering services for the calendar year 2022; and  

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and  

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Neglia Engineering Associates is qualified to provide General Engineering services to the Township; and  

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Neglia Engineer to such position for a term to expire December 31, 2022; and  

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.  

NOW, THEREFORE, BE IT RESOLVED that Neglia Engineering Associates is appointed for General Engineering services for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, in an amount not to exceed $100,000.00; and  

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Neglia Engineer Associates; and  

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and  

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.  

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.  

APPROVED this 4th day of January, 2022.  

ATTEST:  

Ana Minkoff  
Township Clerk
Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Neglia Engineering for General Engineering Services, in an amount not to exceed from the following account, $100,000.00, from 2-01-20-715-028, subject to the approval of the 2022 budget.

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require Financial Advisory Services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications ("RFQ’s") for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that NW Financial Group, LLC is qualified to provide Financial Advisory Services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of NW Financial Group, LLC to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that NW Financial Group, LLC is appointed as Financial Advisor for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with NW Financial Group, LLC; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services Employee Benefit Broker for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Brown & Brown Metro, LLC is qualified to provide Employee Benefit Broker services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Brown & Brown Metro, LLC to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A:11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Brown & Brown Metro, LLC is appointed Employee Benefit Broker for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with Brown & Brown Metro, LLC, and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  

RESOLUTION  

WHEREAS, the Township of Berkeley Heights will require the services of a Property & Casualty Broker for the calendar year 2022; and  

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and  

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Brown & Brown Metro, LLC is qualified to provide Property and Casualty Broker services to the Township; and  

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of Brown & Brown Metro, LLC to such position for a term to expire December 31, 2022; and  

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.  

NOW, THEREFORE, BE IT RESOLVED that Brown & Brown Metro, LLC is appointed Property & Casualty Broker for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and  

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with Brown & Brown Metro, LLC, and  

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and  

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.  

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.
APPROVED this 4th day of January, 2022.

ATTEST:

__________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require Labor/Personnel Counsel Services for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that McElroy, Deutsch, Mulvaney & Carpenter, LLP is qualified to provide Labor/Personnel Counsel Services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of McElroy, Deutsch, Mulvaney & Carpenter, LLP for a term to expire December 31, 2022, in an amount not to exceed $50,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that McElroy, Deutsch, Mulvaney & Carpenter, LLP, is appointed to provide Labor/Personnel Counsel Services for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with McElroy, Deutsch, Mulvaney & Carpenter, LLP.; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.
APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with McElroy, Deutsch, Mulvaney & Carpenter, LLP for Labor/Personnel Counsel Services, in an amount not to exceed from the following account, $50,000.00 from 2-01-20-712-028, Legal, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of On Call Licensed Operator S4/C2 Waste Water Treatment Plant for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Van Cleef Engineering Associates is qualified to provide On Call Licensed Operator S4/C2 Waste Water Treatment Plant services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of On Call Licensed Operator S4/C2 Waste Water Treatment Plant to such position for a term to expire December 31, 2022, in an amount not to exceed $50,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Van Cleef Engineering Associates is appointed On Call Licensed Operator S4/C2 Waste Water Treatment Plant for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Van Cleef Engineering Associates; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and
the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

__________________________
Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Van Cleef Engineering Associates, LLC for On-Call Licensed Operator (S4/C2)- Waste Water Treatment Plant, in an amount not to exceed from the following account, $50,000.00 from 2-01-30-818-028, Sewer - Professional Services, subject to the approval of the 2022 budget.

January 4, 2022

__________________________
Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  

RESOLUTION  

WHEREAS, the Township of Berkeley Heights will require the services of Professional Real Estate Appraisal and Consulting Services for the calendar year 2022; and  

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and  

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that Integra Realty Services is qualified to provide Professional Real Estate Appraisal and Consulting Services to the Township; and  

WHEREAS, the Township Council desires to consent to the Mayor's appointment of Integra Realty Resources to such position for a term to expire December 31, 2022; and  

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.  

NOW, THEREFORE, BE IT RESOLVED that Integra Realty Resources is appointed Professional Real Estate Appraisal and Consulting Services for the List of Assignments, which is annexed hereto and incorporated herein by this reference, for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, in an amount not to exceed $30,000.00; and  

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute an Agreement with Integra Realty Resources; and  

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and  

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.  

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.
APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff, Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Integra Realty Resources for Real Estate Appraisal & Consulting Services, in an amount not to exceed from the following account, $30,000.00 from 2-01-20-710-028, Tax Assessor - Professional Services, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of Redevelopment Counsel for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications ("RFQ’s") for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined McManimon, Scotland & Bauman, LLC is qualified to provide Redevelopment Counsel services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of McManimon, Scotland & Bauman as Redevelopment Counsel to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that McManimon, Scotland & Bauman, LLC is appointed Redevelopment Counsel for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, in an amount not to exceed $50,000.00; and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with McManimon, Scotland & Bauman, LLC.; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and
BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with McManimon, Scotland & Baumann, LLC for Redevelopment Counsel Services, in an amount not to exceed from the following account, $50,000.00 from Various Developers Escrow, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of a Tax Attorney for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ’s, and has determined that DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC is qualified to provide Tax Attorney services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor’s appointment of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC to such position for a term to expire December 31, 2022, in an amount not to exceed $80,000.00; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC is appointed Tax Attorney for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.
ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC for Tax Attorney Services, in an amount not to exceed from the following account, $80,000.00 from 2-01-30-713-001, Reserve for Tax Appeal, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos
Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights will require the services of Township Planner for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications ("RFQ's") for contract awards for such services required on and after the Township's 2022 Reorganization through December 31, 2022; and

WHEREAS, as part of the fair and open process, Township received qualifications and proposals from various firms in response to the RFQ's, and has determined that Phillips Preiss is qualified to provide Township Planner services to the Township; and

WHEREAS, the Township Council desires to consent to the Mayor's appointment of Phillips Preiss to such position for a term to expire December 31, 2022; and

WHEREAS, the subject contract is exempt from the public bidding requirements under the Local Public Contracts Law (N.J.S.A. 40A: 11-5 et seq.), such requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED that Phillips Preiss is appointed Township Planner for the Township of Berkeley Heights for the calendar year commencing January 1, 2022 and ending December 31, 2022, not to exceed $50,000.00; and

BE IT FURTHER RESOLVED that the appropriate Township Officials be and they are hereby authorized to execute an Agreement with Phillips Preiss; and

BE IT FURTHER RESOLVED that this Resolution and the subject contract is being awarded pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A copy of this Resolution shall be published according to law within ten (10) days of the date of passage and copies forwarded to the Township Clerk, Office of the Treasurer and the appointee.

APPROVED this 4th day of January, 2022.
ATTEST:

Ana Minkoff  
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Phillips Preiss Grygiel Leheny Hughes, LLC for Township Planner, in an amount not to exceed from the following account, $50,000.00 from 2-01-21-720-028, Planning Bd - Professional Services, subject to the approval of the 2022 budget.

January 4, 2022

Eugenia Poulos  
Chief Financial Officer
TOWNHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, Township of Berkeley Heights ("Township") and the County of Union ("County") entered into a Shared Services Agreement ("Agreement") in January 2019 authorizing County Employee, Joseph A. Graziano Sr., to provide Certified Public Works Manager services as the Director of the Township’s Department of Public Works; and

WHEREAS, the Township and the County amended certain terms of the Agreement which amendment was executed in May 2019; and

WHEREAS, the Agreement’s initial term was scheduled to end December 31, 2019, and was subsequently extended through December 31, 2021, by joint action of the Township Council and County Board of Chosen Freeholders; and

WHEREAS, in order to ensure uninterrupted services provided by the Township’s Department of Public Works after December 31, 2021, and based upon the Township’s continuing need for, and the County’s continued ability to provide, the services under the Agreement, the parties wish to amend the Agreement solely to extend the term of the Agreement through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights as follows:

1. The above recitals are incorporated herein.

2. The term of the Agreement is hereby authorized to be extended through December 31, 2022 by way of the attached Addendum.

3. The Mayor and Township Clerk are hereby authorized to, respectively, execute and attest to the Addendum to the Agreement in substantially the same form as is attached hereto.

4. The Township Council consents to the appointment of Joseph A. Graziano Sr. as the Township’s Director of Public Works, pursuant to the Agreement, whereby Mr. Graziano shall administer the Township’s DPW, serve as municipal superintendent of public works as defined in N.J.S.A. 40A:9-154.5, and shall have all of the authority and responsibilities established for that office as set forth in Chapter 2.70 of the Township Code.

5. A certified copy of this Resolution and the executed Addendum shall be forwarded to the County of Union.

6. This Resolution shall take effect immediately.

APPROVED this 4th day of January, 2022.

ATTEST:

__________________________
Ana Minkoff
Township Clerk
Agenda Item No.:

TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights is in need of information technology support services ("IT Services"); and

WHEREAS, the Township of Berkeley Heights and the Borough of Madison negotiated a shared services agreement for the provision of IT Services; and

WHEREAS, the Township of Berkeley Heights and the Borough of Madison wish to enter into an agreement for the provision of IT Services for the Township; and

WHEREAS, the Township is authorized to enter into this Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, the Township and the Borough of Madison have negotiated an Shared Services Agreement for Shared Information Technology Services, which is attached hereto and made a part hereof; and

WHEREAS, the Township Council of the Township of Berkeley Heights find it to be in the best interest of the Township and its residents to enter into this Shared Services Agreement with the Borough of Madison for the provision of IT Services for the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of Berkeley Heights, in the County of Union, and the State of New Jersey that the Shared Services Agreement for Shared Information Technology Services with the Borough of Madison for the provision of information technology support services for the Township be and hereby is approved; and that the Mayor and Township Clerk are authorized and directed to executed the attached Contract.

BE IT FURTHER RESOLVED that the appropriate Township officials are hereby authorized to take any and all action required to complete this Shared Services Agreement.

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law, and the adoption of the appropriate mechanism approving the Shared Services Agreement adopted by the Borough of Madison.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff, Township Clerk

2048106-1
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Township of Berkeley Heights requires the provision of certain general and specialized consulting and professional services relating to and in furtherance of its activities for the calendar year 2022; and

WHEREAS, the Township has determined to undertake a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq. through the issuance of Requests for Qualifications (“RFQ’s”) for contract awards for such services required on and after the Township’s 2022 Reorganization through December 31, 2022; and

WHEREAS, the Township advertised the RFQ’s for various professional and consulting services on its website beginning November 5, 2021, the responses to which were due no later than November 30, 2021; and

WHEREAS, the Township received qualifications and proposals from various firms in response to the RFQ’s, which have been reviewed and are available for public inspection; and

WHEREAS, the Township wishes to adopt a list of firms as qualified to provide services to the Township pursuant to the RFQ process, which list is attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Township Council hereby adopts the attached list as the firms deemed qualified to provide services to the Township during the above-referenced time period pursuant to a Fair and Open process in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that this Resolution does not, nor shall it be construed to, award any contract under the RFQ process; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
ATTACHMENT

Qualified Firms for 2022

**Affordable Housing Admin. Agent Services**
CGP&H

**Affordable Housing Attorney Services**
Surenian, Edwards & Nolan, LLC
Carluccio, Leone, Dimon, Doyle & Sacks, LLC

**Affordable Housing and Redevelopment Planner**
Harbor Consultants, Inc
Heye, Gruel & Associates, PA
Phillips Preiss Grygel Leheny Hughes LLC
Marmero Law, LLC

**Auditor**
Holman Frenia Allison, PC
Wielkotz & Company

**Bond Counsel**
McManimon Scotland Bauman
Wilenetz, Goldman & Spitzer, PA

**Engineering Services Related to Waste Water Treatment Plant**
Van Cleef Engineering Associates, LLC
Neglia Engineering Associates

**Financial Advisory Services**
NW Financial Group, LLC
Acadia Financial Group
Phoenix Advisors, LLC
Integra Realty Resources

**General Engineering**
Van Cleef Engineering Associates, LLC
Harbor Consultants, Inc
Neglia Engineering Associates

**Insurance Broker Services: Employee Benefits Broker**
Brown & Brown Metro, LLC

**Insurance Broker Services: Property & Casualty Broker Services**
Brown & Brown Metro, LLC

**Labor/Personnel Counsel**
McElroy, Deutsch, Mulvaney & Carpenter, LLP
Marmero Law, LLC

**Municipal Attorney**
Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA

**On Call Licensed Operate S4/C2 Waste Water Treatment**
Van Cleef Engineering Associates, LLC

**Real Estate Appraisal**
Sterling DiSanto & Associates, LLC
Integra Realty Resources

**Redevelopment Counsel**
McManimon Scotland Bauman

**Special Conflict Attorney**
Post Polak, PA

**Tax Attorney**
Post Polak, PA
Marmero Law, LLC
Savo, Schalk, Corsini, Gillespie, O’Grodnick & Fisher, PA
DiFrancesco, Bateman, Kunzman, Davis, Lehrer& Flaum, PC

**Township Planner**
Harbor Consultants, Inc
Van Cleef Engineering Associates, LLC
Phillips Preiss Grygel Leheny Hughes LLC
Heye, Gruel & Associates, PA
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, by Resolution of the Township Council on April 28, 2020 (and previously amended on September 8, 2021), the Township of Berkeley Heights authorized engaging the services of De Block Environmental Services, LLC, P.O Box 675 Woodland Park, New Jersey, 07424 ("De Block") a professional engineering firm for the purposes of providing on-call licensed operator (S-4) services for the Township’s wastewater treatment facilities pending the Township’s efforts to employ an individual holding such license; and

WHEREAS, the Township’s contract with De Block is consistent with the requirements of N.J.A.C. 7:10A-1.10(f) requires that anytime the licensed operator is unavailable to cover the system for which he or she is the licensed operator, the owner shall obtain the services of a licensee holding a license not more than one class lower than the classification required for the operation of the system to cover the system during the unavailability of the licensed operator; and

WHEREAS, the staffing conditions causing the need for the services being provided by De Block are anticipated to continue through May 31, 2022; and

WHEREAS, the Township Council finds it to be in the best interests of the Township to authorize an amendment to the professional services contract with De Block for the continued provision of on-call licensed operator (S-4) services through May 31, 2022 along with an appropriate increase in the contract amount to account for the additional services anticipated to be required during the extended contract term; and

WHEREAS, the Chief Financial Officer of the Township of Berkeley Heights has certified below that adequate funds for the amended contract for 2022 are available, subject to the approval of the 2022 budget, and are designated in the Account 2-01-30-818-028, in an amount not to exceed $50,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby authorizes and ratifies an amendment to the Township’s contract with De Block Environmental Services, LLC, P.O. Box 675, Woodland Park, New Jersey, 07424, for on-call licensed operator (S-4) services for the Township wastewater treatment facilities to extend the contract end date to May 31, 2022, or such earlier termination date should the Township employ or contract for an individual or firm holding such license prior to May 31, 2022; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to respectfully execute and attest to Addendum II to the professional services agreement with De Block Environmental Services, LLC in substantially the same form as is attached hereto, subject to the submission of any and all required documentation under applicable New Jersey law, regulation and municipal ordinances; and
BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to De Block Environmental Services, LLC, the Township Administrator, and the Township Treasurer; and

BE IT FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

_________________________
Ana Minkoff
Township Clerk

Certification of Availability of Funds
As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with De Block Environmental Services for On-call license Operator S-4 for Waste Water Treatment Plant, in an amount not to exceed from the following account, $50,000.00 from, 2-01-30-818-028 Sewer - subject to the approval of the 2022 budget.

_________________________
Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RESOLUTION

WHEREAS, the Township accepted bids on December 21, 2021, for the
provision of Measurement Device Calibration & Repairs for the Waste Water Treatment
Plant for January 1, 2022 through December 31, 2023; and

WHEREAS, by email dated December 23, 2021, the Director of the Waste Water
Treatment Plant, has recommended that the bid be awarded to, Rapid Pump and Meter
Services, 285 Straight Street, Patterson, New Jersey 07509, be accepted and the
Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, of the
Township of Berkeley Heights, County of Union, that the appropriate municipal officials
are authorized to execute a (2)-year contract with Rapid Pump and Meter Services, for
the provision of Measurement Device Calibration & Repairs in an amount not to exceed
$10,400.00 for (2) years, and the Treasurer is authorized to pay properly completed
vouchers up to such amount. The Township Clerk shall advertise the award of this
contract in accordance with law.

BE IT FURTHER RESOLVED that a copy of this Resolution is to be
forwarded to the Director of Waste Water Treatment Plant, Township Treasurer, and
Rapid Pump and Meter Services.

BE IT FURTHER RESOLVED that this resolution shall take effect upon
publication and pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I,
Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon
adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute
a contract with Rapid Pump and Meter Services for Measurement Device Calibration & Repairs to Waste
Water Treatment Plant, in an amount not to exceed from the following account, $10,400.00 from, 2-01-
30-818-026 Sewer - subject to the approval of the 2022 budget.

Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION

WHEREAS, the Township accepted bids on December 21, 2021, for the provision of Calcium Hydroxide Hydrated Lime, for the Waste Water Treatment Plant from January 1, 2022 through December 31, 2022; and

WHEREAS, by email dated December 23, 2021, the Director of the Waste Water Treatment Plant, has recommended that the bid be awarded to, Carmeuse Lime Inc, 11 Stanwix Street, 21st floor, Pittsburgh PA 15222, be accepted and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, of the Township of Berkeley Heights, County of Union, that the appropriate municipal officials are authorized to execute a one-year contract with Carmeuse Lime, for the provision of Calcium Hydroxide Hydrated Lime, in an amount not to exceed $39,251.80 for one year, and the Treasurer is authorized to pay properly completed vouchers up to such amount. The Township Clerk shall advertise the award of this contract in accordance with law.

BE IT FURTHER RESOLVED that a copy of this Resolution is to be forwarded to the Director of Waste Water Treatment Plant, Township Treasurer, and Carmeuse Lime.

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication and pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff  
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Financial Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Carmeuse Lime Inc., for Calcium Hydroxide Hydrated Lime, for the Waste Water Treatment Plant, in an amount not to exceed from the following account, $39,251.80 from, 2-01-30-818-030 Sewer - subject to the approval of the 2022 budget.

Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
RESOLUTION

WHEREAS, the Township accepted bids on December 21, 2021, for the provision of Paracetamic Acid (PAA) 15% Solutions, for the Waste Water Treatment Plant from January 1, 2022 through December 31, 2024; and

WHEREAS, by email dated December 23, 2021, the Director of the Waste Water Treatment Plant, has recommended that the bid be awarded to, BioSafe Systems, LLC, 22 Meadow Street, East Hartford, CT 06108, be accepted and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, of the Township of Berkeley Heights, County of Union, that the appropriate municipal officials are authorized to execute a three-year contract with BioSafe Systems, LLC, for the provision of Paracetamic Acid (PAA) 15% Solutions, in an amount not to exceed $106,440.00 for (3) years, and the Treasurer is authorized to pay properly completed vouchers up to such amount. The Township Clerk shall advertise the award of this contract in accordance with law.

BE IT FURTHER RESOLVED that a copy of this Resolution is to be forwarded to the Director of Waste Water Treatment Plant, Township Treasurer, and BioSafe Systems, LLC.

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication and pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff  
Township Clerk

Certificate of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with BioSafe Systems, for Paracetamic Acid (PAA) 15% solutions for the Waste Water Treatment Plant, in an amount not to exceed from the following account, $106,440.00 from, 2-01-30-818-030 Sewer - subject to the approval of the 2022 budget.

Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RESOLUTION

WHEREAS, the Township accepted bids on December 21, 2021, for the provision of Repair Services, for the Waste Water Treatment Plant from January 1, 2022 through December 31, 2023; and

WHEREAS, by email dated December 23, 2021, the Director of the Waste Water Treatment Plant, has recommended that the bid be awarded to, AC Schultes, Inc, 664 South Evergreen Avenue, Woodbury Heights, NJ 08097, be accepted and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, of the Township of Berkeley Heights, County of Union, that the appropriate municipal officials are authorized to execute a two-year contract with AC Schultes, Inc., for the provision of Repair Services, in an amount not to exceed On-site labor- $130.00/hr, Shop - $60.00/hr, Emergency On-site labor $155/hr, Shop $65.00/hr, and the Treasurer is authorized to pay properly completed vouchers up to such amount. The Township Clerk shall advertise the award of this contract in accordance with law.

BE IT FURTHER RESOLVED that a copy of this Resolution is to be forwarded to the Director of Waste Water Treatment Plant, Township Treasurer, and AC Schultes, Inc.

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication and pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C, 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with AC Schultes, Inc. for Repair Services to Waste Water Treatment Plant, from Account, 2-01-30-818-026 Sewer - subject to the approval of the 2022 budget.

Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY
RESOLUTION

WHEREAS, the Township accepted bids on December 21, 2021, for the provision of Laboratory Services, for the Waste Water Treatment Plant from January 1, 2022 through December 31, 2024; and

WHEREAS, by email dated December 23, 2021, the Director of the Waste Water Treatment Plant, has recommended that the bid be awarded to, Garden State Laboratories, Inc., 410 Hillside Avenue, Hillside, NJ 07205, be accepted and the Township Council concurs.

NOW, THEREFORE BE IT RESOLVED by the Township Council, of the Township of Berkeley Heights, County of Union, that the appropriate municipal officials are authorized to execute a three-year contract with Garden State Laboratories, for the provision of Laboratory Services, in an amount not to exceed $68,370.00 per year, for a total amount of $205,110.00 for (3) years, and the Treasurer is authorized to pay properly completed vouchers up to such amount. The Township Clerk shall advertise the award of this contract in accordance with law.

BE IT FURTHER RESOLVED that a copy of this Resolution is to be forwarded to the Director of Waste Water Treatment Plant, Township Treasurer, and Garden State Laboratories.

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication and pursuant to law.

APPROVED this 4th day of January, 2022.

ATTEST:

______________________________
Ana Minkoff
Township Clerk

Certification of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I, Eugenia Poulos, Chief Finance Officer of the Township of Berkeley Heights have ascertained that, upon adoption of this resolution, there will be available, sufficient and uncommitted appropriations to execute a contract with Garden State Laboratories, for Laboratory Services for the Waste Water Treatment Plant, in an amount not to exceed from the following account, $68,370.00 per year, from, 2-01-30-818-028 Sewer - subject to the approval of the 2022 budget.

______________________________
Eugenia Poulos, Chief Financial Officer
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

BE AND IT IS HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, and State of New Jersey, in meeting assembled, that the PUBLIC MEETINGS of the Township Council for the year 2022 will be held as follows:

January 4, 2022
February 1, 2022
March 1, 2022
April 5, 2022
May 3, 2022
June 8, 2022 (Wednesday)
July 5, 2022
August 16, 2022
September 6, 2022
October 3, 2022 (Monday)
November 2, 2022 (Wednesday)
December 6, 2022
January 18, 2022
February 15, 2022
March 15, 2022
April 19, 2022
May 17, 2022
June 21, 2022
July 19, 2022
September 20, 2022
October 18, 2022
November 22, 2022
December 20, 2022

*(1) meeting in August

Special dates:
Primary Election – June 7, 2022
General Election – November 8, 2022
Budget Meetings – February 22, 2022, and March 7, 2022

All Meetings to be held in the Conference Room and Public Meeting Room of Town Hall, 29 Park Avenue, Berkeley Heights, New Jersey, at 7:00 PM and will not go substantially past 10:30 p.m.; and

BE IT FURTHER RESOLVED that an Agenda will be ready to the extent known prior to the Official Public Meetings, said Agenda to be posted on the Township bulletin board in the Municipal Building and available from the Township Clerk; and that any other meetings, either regular or special, beyond the scheduled dates will be announced 48 hours in advance and such notice transmitted to at least two (2) newspapers, in accordance with the State Open Public Meetings Act of 1974, the “Sunshine Law”; and

BE IT FURTHER RESOLVED that after the adoption of an appropriate resolution the Council may adjourn to an Executive Session during or at the conclusion of any Public Meeting.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Courier News and Star Ledger in accordance with the aforementioned law.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

BE AND IT HEREBY RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that the Courier News and the Star Ledger are hereby designated as the primary sources of legal advertising for the Township for the year 2022; and TAP into Berkeley Heights as your Official Electronic Media Newspaper.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to. The Courier News and the Star Ledger and TAPinto Berkeley Heights.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, it is deemed advisable and in the best interest of the Township to deposit certain funds in the TD Bank, a banking corporation of the State of New Jersey, in an account to be designated as a “Payroll Account”.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that pursuant to the foregoing, the Township Treasurer is hereby authorized to maintain in the TD Bank, 331 Springfield Avenue, Berkeley Heights, NJ a Township Account designated as “Payroll Account”, and to deposit and withdraw there from Township funds for the purpose of satisfying Township payroll requirements upon his signature alone or, in his absence, upon the signature of the Assistant Treasurer; and

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the TD Bank, Township Treasurer and Assistant Treasurer.

Approved this 4th day of January, 2022.

ATTEST:

_____________________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, pursuant to law, the Township Council may establish the interest rate to be paid in connection with late payment of taxes and sewer charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, Union County, New Jersey, in meeting assembled that interest on taxes and sewer user charges in arrears for the year 2022 be fixed at the rate of eight (8%) percent per annum on all amounts up to the first $1,500.00 of obligation and eighteen (18%) percent per annum on any excess over $1,500.00; and

BE IT FURTHER RESOLVED that the said interest rate of eight (8%) percent per annum be applicable on taxes and sewer user charges in arrears for preceding years on all amounts up to the first $1,500.00 of obligation and eighteen (18%) percent per annum on any excess over $1,500.00.

BE IT FURTHER RESOLVED that in addition to the interest provided above, on all delinquencies in excess of $10,000.00 and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of $10,000.00.

BE IT FURTHER RESOLVED, that the grace period of ten (10) calendar day will be allowed within which an installment of taxes or assessments may be received without additional charge of interest as provided by Chapter 105, Laws of 1965.

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the Tax Collector, Township Clerk, and the Treasurer.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, it is the desire of the Tax Collector to conduct an annual tax sale of the prior year delinquencies; and

WHEREAS, in accordance with Chapter 99 regulations, a resolution is necessary to do so.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Berkeley Heights that the Tax Collector is hereby authorized to conduct an annual tax sale of prior year delinquencies.

Approved this 4th day of January, 2022.

ATTEST:

_____________________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than $10.00; and,

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than $10.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Berkeley Heights, County of Union, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IF FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer.

APPROVED this 4th day of January, 2022.

ATTEST:

________________________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, it is the desire of the Township of Berkeley Heights, County of Union to establish a change fund for the following Departments within the Township for the year 2022 for a total amount of $500.00

WHEREAS, the custodians for these funds are bonded through the Joint Insurance Fund.

WHEREAS, the following departments will maintain the following balances in said change fund:

- Township Clerk $100.00
- Tax Collector $200.00
- Municipal Library $100.00
- Recreation Department $100.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that pursuant to the foregoing, the Township Clerk is hereby directed to forward a certified copy of this resolution to the Township Chief Financial Officer.

Approved this 4th day of January, 2022.

ATTEST:

______________________________
Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

BE AND IT IS HEREBY RESOLVED, by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, in meeting assembled, that for good cause shown, the following are established as the petty cash funds for the various departments in the Township of Berkeley Heights for the year 2022:

Dept. Treasurer ..................... $ 200.00
Police Chief......................... $ 500.00
Library Director.................... $ 100.00
Associate Recreation Director ...... $ 300.00

AND BE IT FURTHER RESOLVED that certification is hereby made that the persons having custody of the funds will be bonded with corporate surety in an amount not less than $1,100.00 and shall be as follows:

Dept. Treasurer.................. Margaret Bottone
Police Chief....................... Jason Massimino
Library Director.................. Stephanie Bakos
Associate Recreation Director... Carolyn George

AND BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the above mentioned individuals.

Approved this 4th day of January, 2022.

ATTEST:

Ana Minkoff
Township Clerk
TOWNSHIP OF BERKELEY HEIGHTS
Union County, New Jersey

A RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, it is the desire of the Township Council of the Township of Berkeley Heights, County of Union in State of New Jersey, to adopt a cash management plan to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality.

WHEREAS, the following requirement shall be adhered to:

I. Cash Management and Investment Objectives

The Township of Berkeley Heights objectives in this area are:

- Preservation of capital.
- Adequate safekeeping of assets.
- Maintenance of liquidity to meet operating needs.
- Diversification of the Township’s portfolio to minimize risks associated with individual investments.
- Investment of assets in accordance with State and Federal Laws and regulations.

II. Designation of Official Depositories

At least once each fiscal year at its organization meeting, the Township Council shall by resolution, designate the depositaries for the Township in accordance with N.J.S.A. 40A:5-14. The following Government Unit Depository Protection Act approved banks are authorized depositaries for deposit of funds:

- BANK OF AMERICA
- CONNECT ONE BANK
- HILLTOP COMMUNITY BANK
- INVESTORS BANK
- STATE OF NJ CASH MANAGEMENT FUND
- TD BANK
- WELLS FARGO BANK

Designated official depositaries are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually on June 30th and December 1st with the Department of Banking.

III. Cash Management

All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that funds are kept in interest bearing accounts or promptly transferred into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed at least annually.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

IV. Permissible Investments

The Chief Financial Officer shall insure that all investments purchased are in compliance with N.J.S.A. 40A:5-15.1. The following are authorized as suitable investments:

- Interest-bearing bank accounts and certificates of deposit in authorized banks, listed above, for deposit of local unit funds (GUDPA approved)
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors
- Bonds or other obligations of the local unit or school district of which the local unit is a part
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund
- Repurchase agreements ("repos") of fully collateralized securities which comply with N.J.S.A.40A:5-15.1(a)

V. Authority for Investment Management

The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

VI. Designation of Officials of the Township of Berkeley Heights Authorized to Make Deposits, Transfers, Investments, and to withdraw funds Under the Plan.

The Chief Financial Officer of The Township of Berkeley Heights and the CFO’s designee are hereby authorized and directed to deposit, transfer and/or invest the funds referred to in the Plan. The CFO or CFO designee shall each have the authority to transfer and invest funds in excess of requirement in accordance with this plan in insured obligations, overnight repurchase agreements, collateralized repurchase agreements and certificates of deposit with eligible public depositories qualified by this plan.
In the absence of the Chief Finance Officer, the CFO’s designee is authorized to transfer required funds to the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

Prior to making any such Deposits, Transfers, or any Permitted Investments, such officials of the Township of Berkeley Heights are directed to supply to all active depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan.

No municipal funds shall be disbursed by any municipal official prior to approval of the governing body except for:
- Debt Service payments
- Investments and/or Transfers to/from the Township’s Current, or Trust Funds.
- Payroll turnovers to agencies
- Discount vouchers or immediate needs
- Pension Payments
- Health Benefit Payments
- Debt Service payments, health benefit payments, discount vouchers and immediate needs must be ratified after payment.

For the year 2021 and until modified by subsequent resolution, the signatures of two (2) following municipal officials shall be required on any document for the withdrawal of funds for municipal purposes from the aforementioned banks, to wit:

**Mayor Angie D. Devanney and Township Treasurer;** with the exception of checks, drafts and other documents for withdrawal from any payroll account, which document will be signed only by the Treasurer or in her absence, by the Assistant Treasurer. In addition, the Assistant Treasurer is hereby authorized to sign the documents aforesaid, but only in the event of the absence of the Township Treasurer; and

**VII. Audit**

The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**VIII. Surplus**

The Cash Management Plan and Accounting Policies of the Township Administration incorporate the goals of maintaining and replenishing reserves, determining when they can be used, what the fund balance target level is and to what minimum level they will not drop below. They also define a target for cash, as cash is a leading indicator of financial health. While the Cash Management Plan and the Accounting Policies do not require a specific fund balance level, the Township recognizes that the specific targeted level should be predicated on the level of fiscal vulnerability faced by the Township including the cyclical vulnerability of the revenue stream, volatility of expenditure items and likelihood of natural disasters.
We understand that this written policy concerning surplus, while not necessarily legally binding, indicates that the Township Administration have discussed the policy in full and arrived at a consensus behind it.

NOW, THEREFORE, BE IT RESOLVED, that the above cash management plan be adopted by the Township Council of the Township of Berkeley Heights, County of Union, is effective for 2022 calendar year.

APPROVED this 4th day of January, 2022.

ATTERT:

Ana Minkoff
Township Clerk